



Report ID: GEM/GARPTS/19072025/TUH69NS109L8

Report Name: Operation & Maintenance of Borewell/ Tubewells Pump Motors, Water Supply & Sewerage Scheme at HMT ABD-Pinjore

Generated By: Md Zahoorulhaq , Department of Heavy Industry , Ministry of Heavy Industries and Public Enterprises

Generated On: 19/07/2025

Valid till: 18/08/2025

GeM Availability Report and Past Transaction Summary

GeM Availability Report and past transaction summary report is generated based on the specifications searched by the Buyer. The specification may be modified appropriately for searching relevant categories on GeM. Buyer may navigate to GeM category page by clicking on the category link to view category specifications and products/services available in the category.

Order Count and Order Value displayed is on a cumulative basis since GeM inception.

1. Search String: Operation & Maintenance of Borewell/ Tubewells Pump Motors, Water Supply & Sewerage Scheme

Search type: Service

Search Result: Category not available on GeM for the text string searched by the buyer.

This is a one-time requirement hence new category creation is not proposed / or requirement is recurring but request for new category creation will be submitted separately post generation of GeMARPTS.



HMT LIMITED, Auxiliary Business Division Pinjore, Distt. Panchkula (Har yana)-134101

TENDER NOTICE

Sealed tenders in Two-Bid Systems are invited for the following work on behalf of HMT Limited, Pinjore.

S.No.	Tender Enquiry No.	Name of Work	Earnest Money
1.	HMT/ABDP/EST/ TENDER/ 2025-26/06	Operation & Maintenance of Borewells / Tubewells Pump Motors, Water Supply & Sewerage System at HMT Pinjore	Rs. 48,000/-
Cost of Tender: Rs.1500.00		Last date of Submission : 19.08.2025 up to 12:30 Hrs. Date of tender opening : 19.08.2025 @ 14:00 Hrs	

For complete details and downloading the Tender documents, please visit at www.hmtindia.com/tenders; or www.eprocure.gov.in/epublish. For any query, please contact at 01733-298049/ 8686674464 or email at estate.pnj@hmtlimited.com

HMT LIMITED
Auxiliary Business Division
Pinjore, Dist. Panchkula (Haryana) – 134 101
A Govt. of India Undertaking

NIT REF. No. HMT/ABDP/EST/TENDER/2025-26/06

Dated: 28.07.2025

NOTICE INVITING TENDER (NIT)

FOR

**“OPERATION & MAINTENANCE FOR BOREWELLS/TUBEWELLS PUMP MOTORS,
WATER SUPPLY & SEWERAGE SYSTEM TO HMT TOWNSHIP & FACTORY AT
PINJORE, DISTT. PANCHKULA (HARYANA) – 134 101”**

IN

TWO BID SYSTEM

TENDER Ref. No: HMT/ABDP/EST/TENDER/2025-26/06

PLACE: HMT Limited, Auxiliary Business Division, Pinjore, Dist. Panchkula (Haryana) – 134 101.

The Bidder(s) willing to participate shall download the tender document from the **HMT website/ eprocure.gov.in/e-publish** by paying the prescribed tender cost thru DD/ Bankers Pay Order (or) can be **purchased direct from Estate Office, HMT Ltd, Pinjore** by paying tender cost fee (Rs.1500/-). Bidders are requested to go through the complete tender document before submission of their bid and bidders to comply with all terms and conditions of Tender.

Last date of submission of Technical Bid	-----	19.08.2025 up to 12:30 Hrs
Date & Time for Tech. Bid opening	-----	19.08.2025 @ 14:00Hrs
Date & Time for commercial bid opening	-----	Shall be informed separately to the technically qualified bidders
Email id for any queries	-----	estate.pnj@hmtlimited.com
Telephone	-----	01733-298049 / 8686674464

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A. FOR TECHNICAL BID (PART-I)

Format of Technical Bid – Proforma for Vendor Registration (Part-I)

(Enclose: Eligibility documents etc)

Annexure-1 : Proforma for Statement of Deviation

Annexure-2 : Non - Blacklisting declaration

(BIDDERS ARE REQUESTED TO ENCLOSE “ANNEXURE-1 to ANNEXURE -2” ALONG WITH TECHNICAL BID ONLY)

B. FOR PRICE BID: (PART-II)

Format of Price Schedule / Commercial Bid Format (Part – II)

(BIDDERS ARE REQUESTED TO ENCLOSE “SCOPE OF WORK – Section-V” DULY SIGNED & SEAL ALONG WITH PRICE BID ONLY)

SECTION I: INVITATION FOR BIDS (IFB)

HMT Limited, Auxiliary Business Division, Pinjore, Distt. Panchkula (Haryana) invites bids from in Two Bid System from eligible bidders/reputed firms/registered agencies/contractors with registered office or one of the branch offices should be located in PANCHKULA/ CHANDIGARH for execution of work of “OPERATION & MAINTENANCE FOR BOREWELLS/TUBEWELLS PUMP MOTORS, WATER SUPPLY & SEWERAGE SYSTEM FOR HMT TOWNSHIP & FACTORY situated at Pinjore, Dist. Panchkula (Haryana)- 134 101” as per detailed Scope of service / Work as detailed in **Section V**.

Operation and Maintenance of 6 No’s Tubewells at Jhajra river bed and one No. at Kaushalya river bed for water supply to HMT colony & factory, situated at Pinjore, Distt. Panchkula (Haryana) which includes mainly pumping of water at various sources, collection of water at our storage tanks and distribution of water from storage tank by operating different valves at different locations at prescribed hours as decided by the company, including all services and works complete as defined in the scope of work (Refer Section-V), Operation & Maintenance of all machinery / motors etc. such as Primary Clarifier, Secondary Clarifier, Aerators & other pumping machinery at STP, including all services and works complete as defined in the “Scope of work” (Refer Section-V).

S. No.	Tender Enquiry No.	Name of work	Estimated Cost (Excluding GST)	Earnest Money (EMD) (Rs.)	Cost of Tender inclusive GST (Rs.)	Contract Period
1.	HMT/ABDP/EST/TENDER/2025-26/06	Operation & Maintenance of Borewell/ Tubewells Pump motors, Water Supply & Sewerage System at HMT Township & Factory-Pinjore.	24 Lakhs	48,000/-	1500/-	12 Months

Last Date of sale of Tender :- 18.08.2025 up to 15.00 Hrs.
Last Date of Submission of Tender :- 19.08.2025 up to 12.30 Hrs.
Opening of Tender :- 19.08.2025 at 14.00 Hrs.

1. HMT invites bids from eligible bidders for the Scope of service / Work(SS/W), as per Section V.

Bidder / Service Providers should provide service for “OPERATION & MAINTENANCE FOR BOREWELLS/TUBEWELLS PUMP MOTORS, WATER SUPPLY & SEWERAGE SYSTEM FOR HMT TOWNSHIP & HMT FACTORY AT PINJORE” as per the Scope of service / Work (SS/W), listed in Section V. The bidders/ Service providers to have similar experience and have executed works of similar nature.

2. Contact information:

Estate Officer
HMT Limited,
Auxiliary Business Division, Pinjore,
Distt. Panchkula, HARYANA - 134 101
Tel No.: 01733298809/ +91 8686674464
Email : estate.pnj@hmtlimited.com ; Company Website: www.hmtindia.com

3. Two bid system

Two-bid system will be followed. The bidder must submit offer in two-part bids as explained below. Offer in the prescribed forms should be submitted in the following manner.

Bidder should provide service for “OPERATION & MAINTENANCE FOR BOREWELLS/TUBEWELLS PUMP MOTORS, WATER SUPPLY & SEWERAGE SYSTEM FOR HMT TOWNSHIP & FACTORY AT PINJORE ” as per the Scope of service / Work (SS/W), listed in **Section V** on hire basis unless otherwise specified,

The bidders are advised to go through the complete Tender Document for complete details before submission of the bids. Bidders are requested to comply with all terms and conditions of NIT.

Tender shall be submitted in Two Bid System (Part - I) & (Part-II) in two envelopes:

A) First Envelope (PART I): Super-subscribed as “**Technical Bid**” shall contain:

- i) Technical Bid Performa duly filled in and signed by the Bidder/Service Provider/Contractor as per given format (Format of Technical Bid/ Performa for Vendor Registration),
- ii) Earnest Money (EMD) in the form of Bank Draft favoring HMT AUXILIARY BUSINESS DIVISION, Pinjore,
- iii.) Payment of Tender Document cost – Proof of copy to be enclosed,
- iv) Eligibility documents, duly signed & stamp along with supporting documents, including Registration documents, Local Branch Office - Address Proof, GST, PAN, Turnover, Experience Certificates etc (Complete enclosures as required in Technical Bid/Vendor Registration Format)
- iv) Performa for statement of deviations from Tender Conditions by bidder (As per Attached format)
- v) Non- black listing declaration by bidder (As per Attached format)

In case the tender documents are downloaded from website please attach DD/Bankers Pay Order copy in favour of HMT Auxiliary Business Division, Pinjore payable at Bangalore OR pay the tender cost through any digital mode and attach proof.

All documents should be duly signed & stamped by an authorized representative of the firm.

NO PRICE SHOULD BE INDICATED ANYWHERE IN THE TECHNICAL BID. IN CASE IT IS FOUND SO, THEN THE OFFER SHALL BE REJECTED.

Refer to complete “Section-I” of Tender Document for more details.

B) Second Envelope (PART-II): Super-subscribed as “**Price Bid**” shall contain:

- i) Price Bid (As per attached format) along with duly signed Scope of Work & Technical Specifications,

Prices should be offered in Indian Rupees only.

Refer to complete “Section-I” of Tender Document for more details,

4. The envelopes of “**Technical Bid**” and “**Commercial Bid**” should be properly sealed along all joints with wax / tape duly filled in separate envelopes super scribed with the following:

Tender Title:	“Operation & Maintenance for Borewells/ Tubewells Pump Motors, Water Supply & Sewerage Scheme for HMT Township & Factory at ABD-Pinjore, Distt. Panchkula-134101 (Haryana)”.
NIT Reference No. and Date:	HMT/ABDP/EST/TENDER/2025-26/06 Dated 28.07.2025
Time & Date for opening of Technical Bid :	19.08.2025 at 14:00 Hrs
Address of the Bidder with contact number to be mentioned on the Left lower side of envelope	

- 4.1 Both the envelopes of “**Technical Bid**” and “**Commercial Bid**” should be then put in a separate sealed envelope super scribed with the Tender Enquiry No., Name of Work and Due Date of opening of the tender along with tenderer address on the left hand bottom of the envelope.
- 4.2 Tenders received in envelopes not properly sealed along all joints will be rejected straightway. Also Tenders received with the Commercial Bid not sealed in separate envelopes will also be rejected.
- 4.3 The offer must reach on or before the due date and time,
- 4.4 Tender may please be dropped in ‘TENDER BOX ‘ placed at Estate Office AD-53, HMT Township, Pinjore. Alternatively tenders/offers can also be sent by Registered Post/Courier Service on the following address before the due date:-

ESTATE OFFICER
HMT LIMITED, Auxiliary Business Division
#AD-53, HMT TOWNSHIP, PINJORE,
DISTT. PANCHKULA (HARYANA)- 134 101

A. “TECHNICAL BID”:

The Technical Bid (Part-I) shall include / indicate the following:

1. The bidder shall provide requisite documentary evidence for pre-qualification criteria as stated below, **failing which the bids may result in rejection:**
 - a) The bidder (Company/Firm/Agency/Contractor) should be registered with Haryana PWD/ MES/ CPWD/ Public Health Department/ State/ Central Govt./ Board/ Corporation/ Licensed etc having valid PAN/GST/Certificate of Incorporation etc.,
 - b) The Registered Office or one of the Branch Offices should be located in **Panchkula / Chandigarh** - Proof of address to be provided
 - c) The Bidder’s Average Annual financial turnover during the last 3 years, of the previous financial year should be at least **72 Lakh (Rupees Seventy Two Lakhs)**. The bidders should furnish audited financial statements/ Annual Reports/ IT Return /CA certificate for turnover for the previous three years,
 - d) Bidder must have a minimum of **Three(3) years’** experience in OPERATION & MAINTENANCE OF BOREWELLS/TUBEWELLS, WATER SUPPLY & SEWERAGE SYSTEM related service preferably in Government Organizations, Central/ State Govt. Bodies, Public Sectors Companies etc . The bidder must submit Purchase Order copies/ Work Completion Certificates/Service Certificates for each year of similar experience as a documentary evidence for experience of similar service as per tender.

- e) HMT is looking at single partner arrangement; any arrangement for splitting of service will lead to disqualification / termination as the case may be at any stage.
 - f) Blacklisting: Company/LLP blacklisted by Govt./PSU are not eligible to Bid. If at any stage of the bidding process or during the execution of the contract, such information comes to knowledge of HMT shall have right to reject the bid and forfeit the security deposit/ EMD and terminate the contract without any compensation to the bidder. The self-declaration form is to be submitted as per the format enclosed,
 - g) Apart from the above, the bidders must compulsorily satisfy the Eligibility Criteria as per Section II & III and relevant documents are to be submitted in technical bid for evaluation.
2. Part bidding within tender is not allowed.
3. The Bidder shall submit Earnest Money Deposit (**EMD**) for a value of **INR. 48,000/- (Rupees Forty Eight Thousand only)** in the form of Digital Transfer / Demand Draft drawn in favour of HMT AUXILIARY BUSINESS DIVISION, PINJORE payable at Bangalore. **EMD in the form of Cheque is not allowed.** The EMD has to be submitted along with Technical Bid (Part -I). However, the bidders registered with NSIC/ MSME will be exempted from payment of EMD on submission of Valid Registration Certificate.

The validity of the EMD will be for 120 days after the due date of the tender.

Technical bids without prescribed cost towards **EMD & Tender Cost (Rs.1500/-)** in the form of Digital Transfer / Demand Draft / Purchase receipt from HMT will be rejected.

In case the bidder opts for digital transfer, the bidder shall make the transfer of EMD amount to the below bank account.

Name of account holder: HMT AUXILIARY BUSINESS DIVISION, Pinjore

Name of the bank: UCO BANK

Branch: JALAHALLI - Bangalore

Account number: 02020210001745

IFSC Code: UCBA0000202

- 4. The bidder must be a direct service provider.
- 5. Duly filled technical bid with proper seal and signature of the authorized person on each page of the bid is to be submitted.
- 6. Complete acceptance to Scope of service / work (Section V) with all necessary details and acceptance of terms and conditions as provided in the Tender, Submission of Statement of Deviations(Annexure- 1) for Tender Conditions as per attached format to be provided,
- 7. Bids shall be valid for a minimum period of 90 (Ninety) days from the last date of submission.
- 8. All documents submitted with the offer shall be signed and stamped on each page by the bidder, Submission of Non blacklisting undertaking (Annexure -2)
- 9. Self-attested copy of GST registration certificate & PAN as applicable.
- 10. List of major customers including Government organization(s) to whom services have been provided in the past five years preferably in similar scope of services/ work "OPERATION & MAINTENANCE FOR BOREWELLS/TUBEWELLS PUMP MOTORS, WATER SUPPLY & SEWERAGE SYSTEM" to be submitted,
- 11. Documentary evidence for satisfactory services provided from at least three reputed clients preferably from Govt. bodies to whom a similar nature of service has been rendered.
- 12. Vendor Registration form duly filled & signed. Upon technical evaluation by Committee & clearance of Vender Assessment, the Bidder shall proceed for price bid opening.

B) “COMMERCIAL BID”:

Commercial Bid shall be submitted separately as “**Part II - Commercial bid**” along with Tender Ref. No., date, submission date and bidder address superscribed on the envelope.

1. Prices should be offered in **Indian Rupees only**. The prices quoted shall be lumpsum for “OPERATION & MAINTENANCE FOR BOREWELLS/TUBEWELLS PUMP MOTORS, WATER SUPPLY & SEWERAGE SYSTEM FOR HMT TOWNSHIP & FACTORY AT PINJORE, Distt. PANCHKULA (HARYANA)”
2. All prices & other information having a bearing on the prices shall be written both in figures & words in the prescribed offer form. In the event of a difference, the price in words shall be valid and binding. Duly filled financial bid with proper seal and signature of the authorized person is to be submitted.
3. Bidder to enclose duly signed & sealed copy of Scope of Work along with Price Bid (**Section-V**)
4. **The bidder should quote their lowest possible price.**
5. HMT shall award the contract to the eligible bidder whose technical bid has been accepted by Technical Evaluation Committee & clearance of Vender Assessment and determined as the lowest evaluated Commercial Bid (L1)

SECTION I: BID SUBMISSION GUIDELINES

A. BRIEF OF TENDER DOCUMENTS

Sl.No.	Item	Description
1	Tender Reference No.	HMT/ABDP/EST/TENDER/2025-26/06 Dt. 28.07.2025
2	Name of Work	“OPERATION & MAINTENANCE FOR BOREWELLS/TUBEWELLS PUMP MOTORS, WATER SUPPLY & SEWERAGE SYSTEM AT HMT-PINJORE, Distt. PANCHKULA (HARYANA)”
3	Earnest Money Deposit (EMD)	INR. 48,000/- (Rupees Forty Eight Thousand Only) valid for 120 (One hundred and twenty) days from the due date of the tender. In case the bidder opts for digital transfer, the bidder shall make the transfer of EMD amount to the below bank account. Name of Account holder: HMT AUXILIARY BUSINESS DIVISION, Pinjore, Name of the bank: UCO BANK Branch: JALAHALLI - Bangalore Account number: 02020210001745 IFSC Code: UCBA0000202
4	Availability of tender document	Thru Direct Purchase from #AD-53, Estate Office, HMT Ltd- ABD, Pinjore, Or can be downloaded from HMT india website, And www.eprocure.gov.in/e-publish (Note: If tender downloaded thru online, cost of tender to be paid thru online/ DD as per bank details above)
5	Cost of Tender document	Rs.1500/- (Non refundable)
6	Email ID for submission of clarifications	estate.pnj@hmtlimited.com
7	Contact person for any clarification for submission of bid, bid query or during execution of contract	Estate Officer HMT Limited , Auxiliary Business Division, Pinjore, Distt. Panchkula, HARYANA - 134 101 Tel No.: 01733-298049, 8686674464 Email : estate.pnj@hmtlimited.com Mr. Md Zahoor Ul Haq, (Estate Officer)
8	Last date of Sale of Tender	18.08.2025 up to 15.00 Hrs
9	Last date of Submission of Tender	19.08.2025 at 12.30 Hrs
10	Date of Tender Opening	19.08.2025 at 14.00 Hrs (At Estate Office, HMT Ltd, Pinjore, Distt. Panchkula, Haryana)
11	Opening of commercial bids	Will be informed separately to Technical qualified bidders

END OF SECTION I

SECTION II- INSTRUCTIONS TO BIDDERS (ITB)	
1	<p>Definitions and Interpretation</p> <p>The “HMT” / “BUYER” means: HMT Limited, Auxiliary Business Division, Pinjore -134 101.</p> <p>The “Bidder / Service Provider” means any firm/company to whom the contract is awarded.</p> <p>“Service” means “OPERATION & MAINTENANCE FOR BOREWELLS/TUBEWELLS PUMP MOTORS, WATER SUPPLY & SEWERAGE SYSTEM FOR HMT TOWNSHIP & FACTORY AT PINJORE”</p>
2	<p>Compliance of Requirements</p> <p>The Service offered should be in accordance with the stipulated requirements in the “Eligibility Criteria, Scope of Service/Work, Special Condition of Contract”.</p>
3	<p>Place of Delivery of service</p> <p>All services are to be delivered to HMT LIMITED, and as mentioned in the tender & Section IV: Special Condition of Contract.</p> <p>Bidders/ Service Provider should provide above services satisfactorily in close co-ordination with our authorized representatives.</p>
4	<p>Criteria for pre-qualification of Bidder</p> <p><u>The Bidder shall satisfy the following pre-qualification criteria:</u></p> <p>The Bidder shall provide satisfactory documentary evidence acceptable to HMT to show that:</p>
a	The Registered Office or one of the Branch Offices of the Bidder/ Service Provider should be located in Panchkula (Haryana)/ Chandigarh only.
b	The bidder (Company/Firm/Agency/Contractor) should be registered with Haryana PWD/ MES/ CPWD/ Public Health Department/ State/ Central Govt./ Board/ Corporation/ Licensed etc having valid registration certificate/ Certificate of Incorporation etc
c	The Bidder’s Average Annual financial turnover during the last 3 years, of the previous financial year should be at least 72 Lakhs (Rupees Seventy Two lakhs). The bidders should furnish audited financial statements/ Annual Reports / IT Return / CA certificate for turnover for the previous three years,
d	The bidder should have experience in successfully executing the works/services pertaining to Operation & Maintenance of Borewells/Tubewells , Water Supply and all related works viz., Repair & Supply of standby submersible pump motors, repair of underground pipes & leakages etc, valves & spindle repairs, related electrical maintenance, supply of material for repair works, testing of water & effluent, STP operations complete as per the given Scope of Work(Section –V)
e	Bidder should submit work completion certificate and proof in support of execution / executing similar package from end user along with the copy of work order. Documentary evidence / Satisfactory Certificates from at least three reputed clients to whom a similar nature of service /work has been rendered preferably from Govt. bodies,
f	The bidder should be a registered company and having valid PAN/GST/Certificate of Registration/Incorporation/registration under Indian Companies Act/License etc,
g	Complete acceptance to Scope of service / work with all necessary details and commercial terms and conditions as provided under Section I, II, III, IV, V.
h	The Bidder should have Registered and incorporated office in PANCHKULA / CHANDIGARH for last 3 years (or) one of branch office in Panchkula/ Chandigarh. Alliance / Liaison office in Panchkula/ Chandigarh shall not be accepted. Relevant document to be submitted for the same.

SECTION II- INSTRUCTIONS TO BIDDERS (ITB)	
i	Bidder should have a clean track record, i.e. the bidder should not be under hold or blacklist by any of the HMT units as on bid opening date. To this effect, a declaration should be given by the bidder.
j	Acceptance to the Payment Terms as per clause 5 in Section IV.
k	Company profile / Brochure and other License / documents / other certificates of the bidder's company / LLP supporting documents to be enclosed
l	The Bidder must be either Registered/ Licensed for this tender enquiry. Bidder must submit the relevant document for the same.
m	<p>Apart from above, bidder must compulsorily satisfy the Eligibility Criteria as per Section III and relevant documents are to be submitted in technical bid</p> <p>Bidders who does not submit the above required information along with documentary evidence at the time of bidding; their bid will be rejected.</p>
n	<p>Earnest Money Deposit for amounts as below shall accompany technical bid documents of tender. - INR. 48,000/- (Rupees Forty Eight Thousand only)</p> <p>The Earnest Money Deposit shall be in Digital Transfer / Demand Draft in favour of HMT AUXILIARY BUSINESS DIVISION, PINJORE Payable at Bangalore. EMD in the form of Cheque is not allowed. However, the bidders registered with NSIC/ MSME will be exempted from payment of EMD on submission of Valid Registration Certificate.</p> <p>The Earnest Money Deposit shall remain deposited with HMT Limited for the period of 120 (One hundred Twenty) days from the date of opening of tenders. If the validity of the offer is extended, the EMD shall remain with HMT Limited.</p> <p>No interest will be payable by HMT Limited on the Earnest Money Deposit.</p> <p>The Earnest Money deposited is liable to be forfeited if the bidder withdraws or amends, impairs or derogates from the tender in any respect within the validity of his offer.</p> <p>The Earnest Money Deposit of the successful bidder will be returned after the Purchase Order is released on successful Bidder and duly accepted and on submission of Security Deposit / PBG.</p> <p>If the successful Bidder fails to furnish a security deposit/ Bank Guarantee, then the earnest money shall be liable to be forfeited.</p> <p>The Earnest Money Deposit / EMD Bank Guarantee of all unsuccessful Bidders will be returned to the bidder by HMT Limited after finalization of contract with the successful bidder.</p>
5	<p>Period of validity of bids:</p> <p>Bids shall be valid for a minimum period of 90 (Ninety) days from the last date of submission.</p> <p>The response to any clarifications (technical bids & commercial i.e. after opening price bid) raised by HMT Ltd., if any, shall be furnished by Bidder within three days' time.</p>
6	<p>Amendment of Tender document</p> <p>At any time prior to the bid submission date, HMT Limited may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the tender Document and issue such Clarification/ Addendum/ Corrigendum of the tender as deemed necessary. Bidders have to take into account all such Clarification/ Addendum/ Corrigendum before submitting their bid.</p>

SECTION II- INSTRUCTIONS TO BIDDERS (ITB)	
7	Bidders are advised to visit the company premises and survey the company property/ assets before submission of their bids, All the cost towards attending the pre-bid meeting shall be borne by the bidders.
8	Language All correspondence and documents relating to the bid exchanged between the bidder and HMT shall be in the English language. The bidder shall quote the rates in English language and in international numerals.
9	Legible and correct entries All entries in the tender shall either be typed or written legibly. The bid should be free from correction, overwriting, correction fluid, etc. Any interlineation, cutting, erasure or, overwriting shall be valid only if they are attested under full signature/s of person/s signing the bid, otherwise the bid shall be liable for rejection.
10	Bid Currencies Bidders shall submit their commercial / price bid, Part-II (Format as attached) in Indian Rupees and Payment shall be made in Indian Rupees.
11	Comparison of Bids Bids received against the tender will be evaluated by the Evaluation Committee for technical suitability and will be shortlisted. Short listed technical bids shall be considered for commercial evaluation and Price / Commercial Bid opening.
12	Rejection of the bids Any one of the following may lead to rejection of the bid: <ul style="list-style-type: none"> a. Failure to furnish all the information required, or submission of bids not responsive to the Tender document in any respect b. Overwriting/cutting etc. in the bid not duly attested by the authorized signatory c. Bids not meeting the eligibility criteria/ terms & conditions of qualification, d. Mentioning of price anywhere in Part-I: Technical bid, e. Bids which do not comply with the Tender Documents conditions or contains counter conditions, GeM Specified Terms & Conditions. f. Bids from bidders who are under suspension (banned) by any Unit/ Region/ Division of HMT or its administrative ministry or any other government bodies. g. Omissions or no entry against any item in the price schedule h. If the information given is incorrect, wrong, withheld and/or contrary to the facts i. Canvassing in any form in connection with the subject j. Bids received after the specified date and time, k. On submission of Self Undertaking - For opening of local registered branch office at Panchkula/ Chandigarh after the successful award of bid
13	Award Criteria
13.1	HMT shall award the contract to the eligible bidder after opening of commercial bids & L1 Comparison, whose technical bid has been already accepted by Technical Evaluation Committee

SECTION II- INSTRUCTIONS TO BIDDERS (ITB)	
13.2	Should the amount put in words differ from the amount put in figures, or if there is an arithmetical error, the lesser amount shall be taken unless the difference is attributable to an obvious error, whereupon the correct amount shall be taken.
13.3	<u>Security Deposit:</u> The successful bidder has to submit performance bank guarantee of FIVE PERCENT of Total Order Value in favour of HMT Auxiliary Business Division, Pinjore
13.4	<u>Agreement</u> <ol style="list-style-type: none"> a. The Party shall execute an agreement on non-judicial stamp paper worth Rs. 100/- with HMT Limited Pinjore for which all legal expenses like stamp duty, registration fees etc. shall be borne by the Party. b. The agreement will be initially for one year & may be extended for further period of one/two years, subject to satisfactory service. This agreement can be terminated by either Party with a prior notice of three months in writing.
14	HMT's Rights
14.1	HMT reserves the right to accept or reject any or all bids without assigning any reason whatsoever,
14.2	HMT reserves the right to cancel/short close/extend the tender process/Order at any given point of time due to Force Majeure or directions from the Governments of India or administrative reasons pertaining to HMT, Issue another tender for identical or similar services,
14.3	HMT reserves the right to cancel / short close the order due to non-satisfactory performance by any of the services. If Improper services even after reasonable warning, Failure to maintain the machinery etc in proper running conditions, Frequent disruption/delay in services, Any violation of Terms & Conditions of Tender etc
14.4	HMT reserves the right to amend the scope of services
15	Corrupt or Fraudulent Practices.
15.1	HMT requires that the bidders who wish to bid for this project have highest standards of ethics.
15.2	HMT will reject a bid if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices while competing for this contract.
15.3	HMT may declare a vendor ineligible, either indefinitely or for a short period, if HMT is aware that the vendor has engaged in corrupt and fraudulent practice during the execution of the contract.
16	Interpretation of the clauses in the Tender Document / Contract Document In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, HMT's interpretation of the clauses shall be final and binding on all parties.
17	General
17.1	All offers shall be either Computer prints or handwritten neatly. Tenders shall be free from correction and erasures, and corrections if any, must be attested.
17.2	The Bidders must ensure that the conditions laid down for submission of offers detailed in the preceding paras, are completely and correctly fulfilled.
17.3	The submission of any offer connected with these services and documents shall constitute a contract that the Bidder shall have no cause for action or claim against HMT for rejecting the offer. HMT shall always be at liberty to reject or accept any offer or offers at its sole discretion.

SECTION II- INSTRUCTIONS TO BIDDERS (ITB)	
17.4	Offers shall be deemed to be under consideration immediately after they are opened and until such time the official intimation of award of contract is made by HMT to the Bidder. While the offers are under consideration, Bidders and or their representatives or other interested parties are advised to refrain from contacting HMT by any means. If necessary, HMT will obtain clarifications on the offers by requesting for such information from any or all the Bidders, only in writing.
17.5	Any individual(s) signing the tender and related documents should be a competent authorized person.
17.6	Offers shall be as per the Instructions to Bidders and Terms & Conditions of contract given in the bid documents. However, the Bidder shall indicate his acceptance or deviation against each of clause and sub clauses of the Instruction to Bidders and Terms & Condition of contract. For this purpose, the Bidder shall enclose a separate statement as per format (Proforma Statement for Deviations) indicating only the deviations from any clause or sub clause of the Instructions to Bidders and Terms & Conditions of contract which Bidder proposes with justification for each deviation. HMT, however, reserves the right to accept or reject these deviations and decision there on shall be final and binding. general terms and conditions are as per gem norms/guidelines,
17.7	Bids shall be complete in all respects accompanied by detailed literature, brochures with all necessary details in English or otherwise, the bids will not be considered.
17.8	If related parties (as defined below) submit more than one bid then both / all bids submitted by related parties are liable to be rejected at any stage at HMTs discretion: <ul style="list-style-type: none"> a. Bids submitted by the holding company and its subsidiary. b. Bids submitted by one or more companies having common director/s. c. Bids submitted by one or more Limited Liability Partnership (LLP) d. Bids submitted by one or more companies in the same group of promoters, e. Any other bid in the sole discretion of HMT in the nature of multiple bids.
17.9	The scope of the work is indivisible and shall be awarded to a single successful bidder. Consortium bidding is not allowed. However, in case, at execution stage, the firm requires the support of another consultant/ agency, for undertaking any part of work etc., the same would be acceptable with prior approval of HMT based on merit of that consultant/ agency without any financial implication to HMT. Further, meeting the contractual requirements shall be sole responsibility of the firm submitting the bid.
17.10	No increase will be given in the period of contract due to any reason
17.11	All General Terms & Conditions applicable as per the NIT Tender and bidder to comply for the same during the contract service/period and as per company policy
17.12	Bidders to read completely the Tender document, Terms & Conditions, and is advisable that interested parties/bidders to visit the Company Premises physically for assessment before quoting their rates. Interested Parties/Bidders can visit the Company premises on any working day between 9.00Hrs to 15.00 Hrs before submission of bid.
17.13	The tender contract period will be initially for a period of one year & may be extended two more years based on satisfactory performance, as per company policy

END OF SECTION-II

SECTION III: ELIGIBILITY CRITERIA		
Sl.#	Details	Supporting Documents to be submitted
1	<p>The Bidder should have registered office or one of the branch offices in PANCHKULA (Haryana)/ CHANDIGARH and should have been in operation for at least three (3) years.</p> <p>The FIRM/ Company should be incorporated in India and must possess valid License/ Registration etc</p> <p>The Firm/Company to be registered with CPWD, MES, Haryana PWD, HUDA and State/Central Govt. Deptt./ Board/ Corporation/ Licensed etc</p>	<p>Certificate of Incorporation/ Registration/License proof & Address Proof of Registered Office or one of the branch offices at Panchkula/ Chandigarh – Copy of the same is to be submitted</p>
2	<p>The bidder must have a minimum of three (3) years' experience in Similar Works "Operation & Maintenance of Borewells/Tubewells, Water Supply & Sewerage System", repair/maintenance & related service.</p>	<p>Three numbers of Purchase Order / Work Order to be submitted, relevant details of engagement(s) / Work Completion etc to be submitted (State/ Central/ PSU's/ Govt. departments preferred)</p>
4	<p>The Bidder's annual turnover (average) for the last 3(Three) years shall be equal to or more than INR. 72 Lakhs (Indian Rupees Seventy Two Lakhs).</p>	<p>Bidders to submit last three years Audited Annual Reports/ financial statements/ IT Return / Certificate from CA.</p>
5	<p>GST & PAN Registration of Firm</p>	<p>Copy to be provided</p>
6	<p>The Bidder shall not have been blacklisted / debarred by any Central Government /State Government/ any other regulatory authority</p>	<p>Certification by Authorized signatory on Bidder's letter head to be provided. However, HMT would have the right to independently verify the same. (Format as per attached)</p>

END OF SECTION – III

SECTION IV: SPECIAL CONDITIONS OF CONTRACT (SCC)							
Sl. #	Conditions						
1	<p><u>Delivery / Schedule for service:</u></p> <p>The Service Provider shall take up the scope of services as detailed all the services for a period of Twelve months from the date of work order at HMT Limited, Auxiliary Business Division, Pinjore as per clause 2 of SECTION IV: SPECIAL CONDITIONS OF CONTRACT (SCC). Please note the delivery / schedule is the essence of the contract and hence necessary actions are to be taken to meet the above deadline.</p> <p>If there is a delay in providing service, penalty as per clause 7 is applicable.</p> <p>Kindly provide acceptance for the same.</p>						
2	<p><u>Place of Service required:</u></p> <p>HMT LIMITED, AUXILIARY BUSINESS DIVISION, PINJORE, DISTT. PANCHKULA (HARYANA) – 134 101</p> <p>LOCATION: (HMT TOWNSHIP & HMT FACTORY- PINJORE, BOREWELLS/TUBEWELLS , Near Jhajjra River Bed, WATER STORAGE TANK, Near Mallah Chowk STP PLANT, Near Factory)</p>						
3	<p><u>Invoice to :</u></p> <p>HMT Limited, Auxiliary Business Division, Pinjore, DISTT. PANCHKULA - 134 101 GST NO: 06AAACH7073D1ZU</p>						
4	<p><u>Price:</u></p> <p>The price shall be for complete service i.e.“ OPERATION & MAINTENANCE FOR BOREWELLS/TUBEWELLS PUMP MOTORS, WATER SUPPLY & SEWERAGE SYSTEM FOR HMT TOWNSHIP & FACTORY AT PINJORE ” as mentioned in scope of service/ Work and the prices shall be firm and no escalation will be permitted, the bidder to quote lumpsum charges per month (As attached format – Price Bid).</p> <p>All relevant taxes, levies, duties, compliance etc. applicable in Haryana and clearance charges applicable covering all charges till the delivery/contract period shall be to the Service Provider's account .</p>						
5	<p><u>Payment Terms for service:</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Sl. No</th> <th style="text-align: center;">Details</th> <th style="text-align: center;">Terms</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>OPERATION & MAINTENANCE FOR BOREWELLS/TUBEWELLS PUMP MOTORS, WATER SUPPLY & SEWERAGE SYSTEM FOR HMT TOWNSHIP & FACTORY AT PINJORE</td> <td>Payment after completion of each month & submission of bills (with GST) (Per month basis), & after deduction of TDS, TDS on GST</td> </tr> </tbody> </table> <p>The payment will be made after due verification of bill by the Company's authorized official & ITC will be availed by the company</p>	Sl. No	Details	Terms	1	OPERATION & MAINTENANCE FOR BOREWELLS/TUBEWELLS PUMP MOTORS, WATER SUPPLY & SEWERAGE SYSTEM FOR HMT TOWNSHIP & FACTORY AT PINJORE	Payment after completion of each month & submission of bills (with GST) (Per month basis), & after deduction of TDS, TDS on GST
Sl. No	Details	Terms					
1	OPERATION & MAINTENANCE FOR BOREWELLS/TUBEWELLS PUMP MOTORS, WATER SUPPLY & SEWERAGE SYSTEM FOR HMT TOWNSHIP & FACTORY AT PINJORE	Payment after completion of each month & submission of bills (with GST) (Per month basis), & after deduction of TDS, TDS on GST					

SECTION IV: SPECIAL CONDITIONS OF CONTRACT (SCC)	
Sl. #	Conditions
6	<p><u>Inspection:</u> HMT reserves the right to inspect the properties, assets anytime covered in the Scope of Work/ Services by any of its authorized persons and conduct routine check for the services being provided service provider as per the given scope of work</p>
7	<p><u>Penalty for delayed Services:</u> HMT Ltd reserves the right to levy penalty to the tune of 0.5% of Total Contract value/week limited to 5% of total contract value as Liquidity Damages. HMT Ltd reserves the right to terminate the contract/agreement before the expiry of the contract period by giving twenty four hours notice in event of: In case of Improper Services even after reasonable and sufficient warning, Non Performance during the Contract period, Delay in Services, Frequent disruption, Violation of Terms & Conditions of Tender, Any act causing loss to the company, Any violation of statutory and regulatory requirement, Any other valid reason. The penalties, if any shall be recovered by invoking the Performance Bank Guarantee or withholding the amount out of the payments due. In case of any failure on the part of the party, the company shall recover the cost of taking remedial measures from the party for smooth running of services.</p> <p>If the vendor/ bidder/service provider fails to deliver /comply with the Terms & conditions, Scope of work or does not perform the service(s) within the time schedule stipulated in the Delivery / Schedule for service. HMT Limited may also consider termination of the Contract and charge complete Contract price as liquidated damages.</p>
8	<p><u>Performance Bank Guarantee:</u> The successful bidder will be required to furnish a security deposit in the form of Bank Guarantee for Five percent (5%) of the order price (Total Order value), as per the format attached to this document. This bank guarantee shall remain valid for 3 years 2 months from the date of Purchase order. In case HMT requests for extension during the execution of the Contract the same shall be extended by the service provider. The Security Deposit shall be submitted within one week of placement of the Purchase Order on the Service Provider.</p> <p>In case the Service Provider opts for Demand Draft in favour of HMT LIMITED, Payable at Bangalore or digital transfer, the Service Provider shall make the transfer of amount to the below bank account.</p> <p>Name of account holder : HMT AUXILIARY BUSINESS DIVISION, PINJORE Name of the bank : UCO BANK Branch : JALAHALLI, BANGALORE Account number : 02020210001745 IFSC Code : UCBA0000202</p> <p>The security deposit shall not carry any interest from the company</p>
9	<p><u>Travel expenses</u> In case service provider wish to visit to the HMT Ltd, ABD-Pinjore premises to conduct the assessment as per the Scope of Service / Work. All charges towards the travel etc. of the service provider's official shall be borne by Service Provider.</p>
10	<p><u>Insurance</u> The selected bidder may safeguard his interest through insurance at his own cost. Under no circumstances, HMT will not take any liability arising out of or due to the action of the deployed manpower, equipment, material, including third-party claims etc. Selected bidder will have the sole liability of the damages/injuries caused to the deployed manpower, Material, Equipment etc. or to the premises due to the action of the deployed manpower (including accidents and third-party claims).</p>

SECTION IV: SPECIAL CONDITIONS OF CONTRACT (SCC)

Sl. #	Conditions
11	<p><u>Rejection & Risk:</u> If HMT finds that the service provided is not of the correct quality or not according to the scope of service as indicated in the Purchase Order, then HMT will be entitled to reject the service without any cost obligation on HMT. If HMT finds that the service provider has presented any documents wrongly / incorrectly, withheld and/or contrary to the facts after placement of Purchase Order, the Purchase Order will be cancelled without any cost obligation on HMT. The Security deposit/ Bank guarantee will be invoked.</p>
12	<p><u>Safety and statutory requirements</u> The team deployed by the selected service provider shall abide by all Safety Rules and Guidelines of HMT LIMITED and HMT FACTORY and ensure the usage of proper Personal Protection Equipment (PPEs) whenever present on the sites and ensure proper supervision. The Party shall co-ordinate with Uttar Haryana Bijli Vitran Nigam for getting any fault rectified in Electricity/Power Supply on urgent basis for smooth running of pumps etc at Borewells/Tubewells & at Water Storage tanks etc, & co-ordinate with other govt. bodies like HSAMB Mandi Board, Haryana PWD, NH Division etc during any faults/repair works regarding the water supply lines and related services for smooth functioning of services,</p>
13	<p><u>Liabilities</u> The selected bidder shall be responsible for any financial losses, damages, liabilities arising out of any breach of contract or any other event attributable to the bidder's management of the contract. HMT can recover all such losses from the selected bidder or by invoking the available bank guarantees.</p>
14	<p><u>Arbitration:</u> All disputes of any kind arising during service period etc., shall be referred after issuance of 30 days' notice in writing clearly mentioning the nature of dispute to a single arbitrator to be appointed by HMT Ltd. The venue for arbitration shall be Panchkula only.</p>
15	<p><u>Jurisdiction:</u> The disputes, legal matters, court matters, if any shall be subject to Panchkula jurisdiction only.</p>
16	<p><u>Force Majeure:</u> HMT may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that, the delay in performance or other failure to perform its obligations under the Contract is the result of a Force Majeure. Force Majeure is defined as an event of effect that cannot reasonably be anticipated such as acts of God (like earthquakes, floods, storms etc.), acts of states, the direct and indirect consequences of wars (declared or undeclared), hostilities, national emergencies, civil commotion and strikes at successful Bidder's premises. Either party shall be excused from performance of their obligation during or to the extent that performance is prevented by the occurrence of unforeseen causes beyond the control of and without the negligence of the party claiming excuse. Such causes shall include, without limitation, strike, go slow, other concerted acts of workmen, lockout, Act of God, war, fire, explosion, action of elements, flood, epidemic, riot, sabotage, embargo, blockade, civil disturbance and Governmental restrictions or limitations etc. The party claiming excuse shall give immediate written notice thereof to the other, in any case not later than 15 (fifteen) days, following the occurrence of such event. If performance is held for a continuous period of more than 3 (three) months from the date of first notice, then the parties shall review the situation and agree upon any course of action so as to protect the interest of both.</p>

END OF SECTION -IV

SECTION – V: SCOPE OF SERVICES /TECHNICAL SPECIFICATIONS

S.No.	Brief Scope of Services / work
1	<p><u>SCOPE OF WORK</u></p> <p>“OPERATION & MAINTENANCE FOR BOREWELLS/TUBEWELLS PUMP MOTORS, WATER SUPPLY & SEWERAGE SYSTEM FOR HMT TOWNSHIP & FACTORY, PINJORE ”</p> <p>Operation and Maintenance of 6 No’s Borewells/Tubewells pump motors located near Jhajra river bed and one No. at Kaushalya river bed for water supply to HMT Township & Factory, situated at Pinjore, Distt. Panchkula (Haryana) which includes mainly pumping of water at various sources, collection of water at our main storage tanks and distribution of water from storage tank by operating different valves at different locations at prescribed hours as decided by the company, including all required repairs, services works, deployment of trained staff & supervision, supply of standby pump motors, supply of required equipments, tools, materials, spare parts, accessories, attending of water supply complaints & repairs, testing of water, including supply of consumables etc complete as defined below in PART-A. Operation & Maintenance of all machinery / motors etc. such as Primary Clarifier, Secondary Clarifier, Aerators & other pumping machinery at Sewage Treatment Plant, including all services and works complete as defined in PART-B.</p> <p><u>PART-A:</u> <u>Scope of work for Operation and Maintenance of Borewells/Tubewells for Water Supply Scheme:</u></p> <ol style="list-style-type: none"> 1. For Operation and Maintenance of water supply to the colony & factory, which includes mainly pumping of water at various sources, collection of water at our storage tanks and distribution of water from main storage tank at prescribed hours to be decided by the company to meet the requirements of water supply to HMT Township & Factory purposes. The approximate requirement of water is about 6-8 lacs gallons per day. <ol style="list-style-type: none"> 1.1 Operation & Maintenance of 6 Nos. Tubewells/Borewells at various depths near Jhajra river bed and one No. at Kaushalya river bed, (Details of the assets are given below) 1.2 Distribution of water from our Main Water Storage Tanks to HMT Township & HMT Factory by operating different valves at different locations, including attending of water complaints & repair works etc, Co-ordination with Company authorized representatives, 1.3 Removing, repairing, lowering of submersible pumps and motors and centrifugal pumps & motors, diesel engine & motors of various capacities ranging from 15HP to 50HP installed at various Wells/Tubewells including hiring of machinery & required facilities, chain pulley, equipments, fittings & tools etc, attending of complaints of water supply, 1.4 Removal, repair & fixing of valves, valve parts such as spindles, nuts and tikkies etc. including cost of materials & equipments required including repair of C.I. pipe lines and other fittings, lead joints including required earth work & refilling, JCB works etc, 1.5 Repair of all Electrical Control Panels such as Motor starter, Relay, Timer, Connectors, Main switches, Capacitor, MCB, Electrical wire/cable, fittings, KitKat etc. including the cost of materials required to keep the system operative & Also taking adequate security measures for protection of company assets at Borewells/Water Storage tank etc, 2. <u>Local Workshop, Machinery, Consumable Material, Stock & Store</u> <ol style="list-style-type: none"> 2.1 Providing Lubricants, Mobil Oil, Turbine oil, Rubber Sheet, Spindle, Nuts & Bolts, Gland Dori, Washers, Grease, Cotton waste, Lead and other consumable materials, spare parts as and when required for borewell/water supply, related electrical items & works required for repair & for smooth operation of the system,

- 2.2 Providing & mixing Bleaching Powder to make water potable for drinking (App. 10kg p/day),
- 2.3 The Service provider shall have local workshop & machinery/instruments for repair of pump motors, C.I. pipes, DID Pipes, NRV, Sluice Valves & equipments etc & to maintain minimum level of stores required for repair/rectification of motor/pumps, NRV valves, Spindle, Reducers, Dead plates, Joints, MS Clamps, HCI pipe & specials of various dia, HCI couplings, MS B pipes- 4", MS Plates, Tail piece, lubricants, rubber sheets, gland dori, nut and bolts, washers, lead and other consumables related to electrical equipments etc. so as to ensure timely repair in case of breakdown. All the materials to be used by the Party shall confirm to respective BIS Standards.
- 2.4 Two extra service pump motors each of 25/35/40 HP to be kept ready as standby for use in Emergency during the period of breakdown/repair in order to ensure uninterrupted water supply. In case of technical breakdown and contractor unable to provide timely standby pump motors/repairs, the water supply to be provided to HMT Township & Factory thru water tankers by the contractor at their own cost,
- 2.5 Tools, material, fittings & equipments, chain pulley, infrastructure required for extracting and lowering of pump motors out of borewells for repair works, motor replacement etc to be arranged by the service provider including transportation etc and no charges for the same will be paid by the company,
- 2.6 All required tools, materials, equipments required for operations & maintenance of water supply at borewells/ watersupply lines/main water storage tank to be provided by the service provider for their staff including hiring of JCB for any faults/repair works/ damages, chokes/blockages for underground water pipelines & supply of material etc,
- 2.7 Required stock for taking up subject services of water supply to be arranged by the service provider and party to undertake any other work that may become incidental or connected with the above as assigned by the Engineer- in- charge from time to time.

3. Log Books

- 3.1 Log books/Registers are to be maintained for pumping of water at each tubewell/borewell & storage tank, office in the approved format.
- 3.2 Log books/Registers are to be maintained at water storage tanks for water collection/distribution & chlorination records.

4. Testing

- 4.1 The parameters regarding potability of water is to be maintained at all the times. Water samples are to be got tested from approved Laboratories on monthly basis or as and when required & charges of testing shall be borne by the contractor.
- 4.2 Providing Chlorotex Reagent for testing of potability of water for chlorination in the office daily, Service provider will ensure treatment/ disinfection of water so as to maintain parameters regarding portability as IS 10500-1991 at all time.

PART-B

Scope of work for Operation and Maintenance of Sewage Treatment Plant & Sewerage System:

1. For Operation & Maintenance of Sewage Treatment Plant & Sewerage System, the scope of work is as follows:
 - 1.1 Operation & Maintenance of all machinery / motors etc. such as Primary Clarifier, Secondary Clarifier, Aerators & other pumping machinery at STP.
 - 1.2 Removal, repair and refixing of all such pumps & machinery at Sewage Treatment Plant.
 - 1.3 Repair of all Electrical equipments such as Motor starter, Control Panel, Main switches, Electrical wire/cable etc. including the cost of materials required to repair and keep the system operative.
 - 1.4 Cleaning of Main Sewer Lines, Manhole Chambers, removal of blockage in main sewer

line & manhole chambers & other related work in HMT Township & Factory.

1.5 Cleaning & maintenance of Grit Chamber, Classifier, Primary clarifier, secondary clarifier, Aerator, Chambers & Digestors once a year and ensuring safety of company assets at STP

2. Consumable Material, Stock & Store

2.1 Providing Lubricants, Mobil Oil, Turbine oil, Rubber Sheet, Nuts & Bolts, Gland Dori, Washers, Grease, Cotton waste, Lead and other consumable materials as and when required for smooth operation of the system, maintaining required stock & stores etc

3. Log Books

3.1 Log books/Registers are to be maintained for pumping & other operations at inlet & outlet of the STP in the approved format.

4. Testing

4.1 All the parameters of effluents at outlet of Sewerage Treatment Plant shall be maintained as per the norms/parameters of the Haryana State Pollution Control Board as per IS:2490(Part-1-1981) before discharge of effluents. Samples from outlet are to be got tested from approved Laboratories of the Haryana State Pollution Control Board once in two months or as and when required & charges of testing shall be borne by the contractor, and in case the test result fails to comply with the standards fixed by HSPCB, the recovery of actual penalties shall be made from service provider.

REQUIREMENTS TO SCOPE OF WORK:

A. Responsibility towards Labour

- a. The Service Provider shall have to comply with all statutory /legal formalities, standards and norms as laid down by any agency of the Government in respect of labor employed by the Party and should ensure proper safety rules at the prospective areas and shall be entirely responsible of their employees safety etc,
- b. The Service Provider shall have to meet all the requirement of Labour Laws, including payment of wages, PF, Bonus, ESI or any other statutory requirements in respect of the manpower employed by them for providing the services.
- c. The Service Provider shall ensure safety of its personnel by providing them required safety equipments and taking all necessary precautions/measures for scope of work as mentioned in Part A & Part B, and ensure proper work supervision & training,
- d. In case of any mishap/accident, the Service provider shall be fully responsible for all the consequent liabilities.
- e. The Service Provider shall be responsible for the conduct of all its employees and keep a regular watch to ensure that nothing untoward happens at the sites under its control for smooth running of water supply and sewerage scheme. In case of any untoward happening/mishap, contamination of water etc, the Service Provider shall be fully responsible for the consequential action and should ensure proper supervision and for non wastage of water/ over flow etc
- f. The Service provider shall be responsible in respect of claims arising out of damages, accidents, deaths or any other reason with respect to its employees engaged for the said contract whether while performing the duties or otherwise, the party to ensure proper work supervision,
- g. For proper and effective communication, attending of works/faults & co-ordination with company authorized persons etc, the Service provider shall provide facilities of phones (landline or mobile) at sites of water storage tanks, sewerage treatment plant, pumping stations and with supervisory staff,
- h. The service provider shall deploy extra labour during breakdown/repair for smooth operation of the scheme and ensure supervision,

B. Distribution of Water

- a. The Service provider shall ensure water supply to the HMT Township & Factory for efficient working of Foundry Operations & Factory usage and for HMT Township at the prescribed hours to be decided by the Company by operating different valves at different locations,
- b. The Service provider shall provide and mix bleaching powder to make the water potable for drinking and its potability will be checked by Chlorotex reagent in Estate Office daily.
- c. The Service provider to ensure buffer stock of one number water reservoir at all time to meet the emergency requirement like in case of any fire, breakdown etc,

C. Co-ordination with UHBVN & other Govt. bodies

The Service provider shall co-ordinate with Uttar Haryana Bijli Vitran Nigam for getting any fault rectified in Electricity/Power Supply on urgent basis for smooth running of pumps etc at Borewells/Tubewells & Water Storage tanks etc, & co-ordinate with other govt. bodies like HSAMB Mandi Board, State PWD, NH Division during any faults regarding the water supply underground lines and related services/repair works for smooth functioning of services and co-ordination for obtaining necessary permissions etc.

D. Submission of Bills and Payment

- a. The Service provider shall submit the bill in first week of every month along with test reports of water/ sewerage, Water Pumping & Distribution Report and proof of GST deposits and will get the payment after due verification by the Company's authorized officials.
 - b. All payments will be released subject to the tax/statuary deductions as applicable at the time of releasing of payment.

E. HMT's Assets

- a. The Service provider is to make adequate security arrangements for the safety and upkeep of the Company's Property and equipments handed over by the Company for the performance of the contract and shall on no account allow the entry of any un-authorized persons.

The absolute right of the said properties and equipments shall remain vested with the Company.
- b. The properties and equipments will have to be returned to the Company in good order on completion/ termination of the contract. Any loss/damage will have to be made good by the Party.
- c. The Service provider shall ensure to keep all the equipments provided by the Company into working order, periodical cleaning of the water storage tanks, clearance of vegetation growth at HMT Assets, Cleaning, sweeping etc at its own cost to ensure smooth operation, upkeep & maintenance, safety of company assets etc
- d. The Service provider shall take comprehensive Insurance Coverage in the name of HMT Limited Pinjore after Obtaining Valuation from Insurance Company.
- e. Authorized officials of HMT Limited shall have the right to inspect the upkeep/maintenance of equipments and properties at any time.
- f. One duly authorized and responsible representatives of Service Provider to be available to the company authorized persons at all times to contact and communicate at sites of water storage tank, sewerage treatment plant, pumping stations and with supervisory staff.

F. Recovery and Penalty

- a. Recovery of electrical units consumed at HMT accommodations to Service Provider/servant rooms at various locations will be made at UHBVN Rates from monthly bills.
- b. The Service provider will provide water tanker with tractor and driver for the distribution of water if required in case of emergency. If the Party fails to supply the water tanker, the same will be arranged from market and the recovery will be made as per actual from the monthly bills.
- c. In case of any failure on the part of the Service provider, the Company shall recover the cost of taking remedial measures from the Party for smooth running of the services and as per clauses mentioned in Section-IV
- d. All other terms & conditions as per GeM Rules/norms,

NOTE: For above scope of work (Part-A & Part-B) the service provider to ensure proper supervision during the contract period and should have proper sufficient workshop facilities, machinery & equipments, required material stock, manpower like Supervisor (Qualified & Experienced), providing training to deployed staff & Technicians, Plumber, Pump Operator, Valve Operators, Fitters, Electrician, Sanitary Helpers, Mali & Chokidar etc for above services and for safety of company assets/properties and the data of staff engaged by the service provider for the subject services has to be submitted to the company by service provider.

TECHNICAL SPECIFICATIONS:

Details of available infrastructure for Water Supply at HMT Pinjore:

A. Details of Tubewells, percolation wells, infiltration Gallery, Pump Chambers and size of water works.

S. No	Source of Water Supply & Size	Location of Sources	Discharge in gallons/hr.	Size of Pump Chamber	Size of water works with iron gate
1	Percolation well (T-1) 12' dia x 45' deep	Jhajjra River Bed	5000	10' x 15'	60' x 50'
2	Percolation well (T-2) 12' dia x 45' deep	Jhajjra River Bed	5000	14' x 14'	75' x 60'
3	Bore well (T-3A) 10" dia x 300' deep	Jhajjra River Bed	5000	14'3" x 14'6"	50' x 50'
4	Bore well (T-3B) 10" dia x 400' deep	Jhajjra River Bed	8000	14' x 17'9"	50' x 50'
5	Bore well (T-4) 12" dia x 300' deep	Jhajjra River Bed	8000	14' x 17'9"	100' x 100'
6	Bore well (T-5) 12" dia x 300' deep	Jhajjra River Bed	8000	14' x 16'	155' x 100'
7	Percolation well 12' dia x 20' deep	Kaushalya River Bed	Not in use	29'9" x 19'6"	210' x 125'
8	Infiltration Gallery 200' long	Kaushalya River Bed	Not in use	15' x 45'	450' x 450'

B. Detail of Pumping Machinery

S.No	Source	Location	Type of Pump	BHP of Pump
1	Percolation well (T-1)	Jhajjra River Bed	Submersible Pump with motor	15
2	Percolation well (T-2)	Jhajjra River Bed	Submersible Pump with motor	35 (2Nos)

3	Borewell (T-3A)	Jhajjra River Bed	Submersible Pump with motor	40
4	Bore well (T-3B)	Jhajjra River Bed	Submersible Pump with motor	35
5	Bore well (T-4)	Jhajjra River Bed	Submersible Pump with motor	40
6	Bore well (T-5)	Jhajjra River Bed	Submersible Pump with motor	35
7	Percolation well	Kaushalya River Bed	Diesel Engine with Pump Submersible Pump with motor	50 25
8	Infiltration Gallery	Kaushalya River Bed	Centrifugal Pump with motor	Nil
9	Water Works	Near Mallah Road	3 Nos. Vertical type Pressure Filters with 4 Nos. Motors	Nil

C. Detail of Underground Storage Reservoir

S.No	Location	Size	Depth	Capacity in Gals.
1	Near Mallah Road on NH-22	60' x 100'	12'	3,75,000
2		60' x 100'	12'	3,75,000
3		100' x 55'	12'	3,50,000

D. Details of Residence/other Structures at Water Works

S. No.	Location	Type	Size	Detail
1	Jhajjra (T-2)	Store Room	8'3" x 6'3"	
2	Jhajjra (T-3A)	Residence	26' x 28'6"	
3	Jhajjra (T-4)	Residence	25'7" x 22'7"	
4	Jhajjra (T-5)	Residence	25'7" x 22'7"	
5	Kaushalya Bed	Residence	26' x 18'8"	
6	Water Works	Filtration Room	36' x 24'9"	
7	Water Works	Residence	24'8" x 21'7"	
8	Water Works	Bleaching Store	8'10" x 6'	

E. Length of rising main & distribution system in meters.

Size of	80mm	100mm	150mm	200mm	250mm	300mm	400mm
Rising Main Pipe	-	-	-	1025	1000	3150	
Distribution Pipe	2000	3500	2000	2000	-	-	1500
Total	2000	3500	2000	3025	1000	3150	1500

F. Maximum daily Pumping hours - 18/20 hours

G. Water Supply Requirements:

- To HMT Township, Pinjore:** Residential Quarters at Sector -I (Officers Colony - F Block, O Block & MD House), Sector-II (B Block), Sector-III (AD & C Block), Sector-IV (A, G, H & NG Block), Commercial, Admin Block, School Building, Bank, Post Office, Club, Hospital, Religious bodies & Amenities etc,
- To HMT Factory:** Foundry requirements for Furnace & Factory operations, General usage, Toilets, Canteen, Training Centre, Spares/Stores etc,

Details of infrastructure for Sewerage Scheme at HMT Pinjore:

A. Detail of Structures:

S. No.	Structure	No.	Size	Depth
1	Screening chamber with channel	1	2' x 150'	6'
2	Grit Chamber	1	12' x 12'	12'
3	Classifier with pumping set	1	266" x 1'6"	5'
4	Primary Clarifier	1	60' dia	9'
5	Secondary Clarifier	1	45' dia	8'
6	Aerators With Motor (1+1)	1	45' x 23'	9'
7	Digester with Pumping Set	1	43' dia	Not in Use
8	Oxidation Ponds (3 Nos.)	1	200' x 188'	6'
		1	183' x 171'	6'
		1	308' x 196'	6'
9	Sludge Drying Beds	1	20' x 60'	1'3"
10	Control Room & Pump Chamber	1	14' x 12'	-
		1	10'6" x 20'	-

B. Pumping Machinery

S. No.	Location	No.	Type of Pump	BHP	Running Hrs.
1	Grit Chamber	1	CF pump with motor	7	8
2	Classifier	1	Motor with Gear Box	7	8
3	Primary Clarifier	1	Motor with Gear Box	10	24
4	Secondary Clarifier	1	Motor with Gear Box	10	24
5	Aerator	2	Motor with Gear Box	2 x 10	24
6	Sludge Pump in chamber	3	CF pump with motor	3 x 10	8
7	Digester	1	Motor	-	-

C. Other Detail at Disposal Works:

S. No.	Type	Size
1	Area of Disposal Work	300' x 225' (With Iron Gate)
2	Residence	32' x 21'8" (Two Room, Kitchen & Verandah)

D. Size & Length of Sewerage Pipe:

Size of Pipe	6"	8"	10"	12"	15"
Length in Meter	3500	5000	4000	1000	500
Total Length Of Sewer Line = 14000 Meters					

Storage room available near Main water storage tank, Borewells/Tubewells area, STP Plant required for the Service Provider and Service Provider to ensure proper upkeep, maintenance & safety of company assets & properties.

NOTE: Service Provider has to submit signed & sealed copy of Scope of Work (Section - V) along with Price Bid/ Commercial Bid

END OF SECTION V



HMT LIMITED

AUXILIARY BUSINESS DIVISION

PINJORE-134 101

DISTT: PANCHKULA (HARYANA)

TENDER ENQUIRY NO: HMT/ABDP/EST/TENDER/2025-26/06

“TECHNICAL BID”

PART-I

TENDER FOR

**OPERATION AND MAINTENANCE FOR BOREWELLS/TUBEWELLS
PUMP MOTORS, WATER SUPPLY & SEWERAGE SYSTEM FOR HMT
TOWNSHIP & FACTORY AT PINJORE, DISTT. PANCHKULA
(HARYANA)**

LAST DATE OF RECEIPT OF TENDER: 19.08.2025 AT 12.30 PM

EMD TO BE ENCLOSED WITH TECHNICAL BID

SECTION VI- Formats
TECHNICAL BID - PROFORMA FOR VENDOR REGISTRATION (PART-I)

TENDER ENQUIRY No.: HMT/ABDP/EST/TENDER/2025-26/06

Sl. No.	Description	Details										
1	(a) Name of the vendor/ Service Provider/ Company (In block letters)											
	Address of the vendor/ Service Provider/ Company (In block letters) Address of local branch office											
	(b) Nature of Firm: Proprietor / Partnership / Director/ Company/ Firm/ Contractor etc. & % of ownership											
	(c) Telephone No / Mobile											
	(d) Aadhar No (copy enclose)											
	(e) Email ID											
	(f) Company Profile & Year of Establishment / (Please enclose)											
2	Average Turnover of the Company for the past Three years	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 50%;">Year</th> <th style="text-align: right; width: 50%;">Turnover (In Lakh)</th> </tr> </thead> <tbody> <tr> <td>2022-23</td> <td style="text-align: right;">.....</td> </tr> <tr> <td>2023-24</td> <td style="text-align: right;">.....</td> </tr> <tr> <td>2024-25</td> <td style="text-align: right;">.....</td> </tr> <tr> <td>Average (3 Years)</td> <td style="text-align: right;">.....</td> </tr> </tbody> </table>	Year	Turnover (In Lakh)	2022-23	2023-24	2024-25	Average (3 Years)
Year	Turnover (In Lakh)											
2022-23											
2023-24											
2024-25											
Average (3 Years)											
3	Bank Details Name: Branch: A/c No: IFSC:											
4	GST Registration No: (Copy enclose)											
5	PAN Details: (Copy enclose)											
6	Registration Details (i.e, CPWD, PWD, MES, HUDA, Central/ State/Govt. Department, Board, Corporation/ License etc.) – Copy enclose											
7	Details of Similar Experience / Services offered. (enclose copies of brochure/ Work Orders, Services etc.,)											

8	Total years of experience (enclose copy)	
9	Details of your major customers (State/ Central/ Govt. Dept/PSU etc) – Copy enclose	
10	Weather the agency or any of its Partners/Directors have been black listed/debarred by any Govt. agencies or departments or have found to be guilty of moral turpitude or convicted of any economic offence or with violation of any labour laws etc. by any court or any authority appointed to enforce any labour court or regulators.	Tick - YES / NO (An undertaking to the effect is to be enclosed as per attached format)
11	Do you have any dealership with other agency. If yes, give details with address.	
12	Whether you are affiliated / accredited to any Govt. Agency / Reputed organization	
13	Tender Document Amount Cost payment details (Non Refundable) (Proof copy enclose)	Amount (Rs.) 1500/- NEFT details: or DD No..... dated..... Name of Bank.....
14	EMD Details (EMD enclose/ proof copy enclose)	Amount (Rs.) 48,000/- NEFT details: or DD No..... dated..... Name of Bank.....
15. Address of Workshop and details of Machinery etc. for repair of Pump, Motors, and Valves including details of stand by pump motors, Testing facilities etc.		
a)	Name of Workshop & Address	
b)	Details of Machinery & equipments available, Standby motors etc.	
Declaration: I / We declare that the details given above are true and correct.		
(Note: enclose copy wherever applicable)		
Place : Date : Signature & Seal of Authorized person		

19. Details of Dealership if any with address for equipments such as Submersible Pumps, Motors, Services or any other related products (enclose if any).

Declaration:

I/We declare that we have read and understood and accept the terms and conditions of the tender NIT Ref. No. HMT/ABDP/EST/TENDER/2025-26/01 before submitting the tender and after being satisfied with the information provided, we submit this bid without suppression of any materials facts and have provided true and correct information and we further understood that if any information provided by us is found to be false, our tender is liable to be rejected and EMD forfeited.

NOTE: Offers of those Bidders who are technically qualified shall be eligible for opening of their Price Bid and accordingly the date of opening of Price Bid will be communicated only to such Technically qualified bidders.

This is also to certify that the particulars furnished by me/us are correct and binding on me/us.

NOTE: 1. PLEASE ENCLOSE COPY OF DOCUMENTS AND EXTRA SHEET /SUPPORTING DOCUMENTS WHEREVER APPLICABLE ALNG WITH TECHNICAL BID,

2. Duly Authorized Signed copy along with date & seal of Proforma for Statement of Deviation as attached (Annexure-1) & Non - Blacklisting declaration (Annexure-2) to be submitted along with Technical Bid (Part -I)

PLACE: _____

**SIGNATURE OF PARTY/AUTHORIZED PERSON
WITH DATE AND SEAL**

DATE: _____

PROFORMA FOR STATEMENT OF DEVIATIONS FROM TENDER CONDITIONS

The following are the particulars of deviations from the requirements of the Instructions to Bidders and Terms & Conditions of contract :-

SECTION NO & CLAUSE	DEVIATION	REMARKS (Including justification)

.....

Signature and seal of the
Authorized Signatory

NOTE: Where there is no deviation, the statement should be returned duly signed with an endorsement indicating **“No Deviations”**.

NON-BLACKLISTING DECLARATION

Date:

To,
Estate Officer,
HMT Limited,
Auxiliary Business Division,
Pinjore, Distt. PANCHKULA (HARYANA) - 134 101

Dear Sir,

Sub: Declaration for Non-Blacklisting**Tender Reference No:** _____**Name of Tender / Work: -**

Tender No. _____ Dated _____ for
"OPERATION & MAINTENANCE FOR BOREWELLS/TUBEWELLS PUMP MOTORS, WATER SUPPLY &
SEWERAGE SYSTEM FOR HMT TOWNSHIP & FACTORY" at Pinjore, Distt. PANCHKULA (HARYANA) -134
101.

We hereby declare that we are not blacklisted by any Central/ State Government/ agency of
Central/State Government of India/ or any other country in the world/ Public Sector Undertaking/ any
Regulatory Authorities in India or any other country in the world for any kind of fraudulent activities in
the last five years.

Yours Faithfully,

(Signature of the Tenderer, with Official Seal)



HMT LIMITED
AUXILIARY BUSINESS DIVISION
PINJORE-134 101
DISTT: PANCHKULA (HARYANA)

TENDER ENQUIRY NO: HMT/ABDP/EST/TENDER/2025-26/06

“PRICE BID”

PART-II

TENDER FOR

OPERATION AND MAINTENANCE FOR

BOREWELLS/TUBEWELLS PUMP MOTORS, WATER SUPPLY &

SEWERAGE SYSTEM FOR HMT TOWNSHIP & FACTORY AT

PINJORE, DISTT. PANCHKULA (HARYANA)

PRICE SCHEDULE / COMMERCIAL BID FORMAT (PART -II)

Ref. No: HMT/ABDP/EST/TENDER/2025-26/06

Name of the Tenderer:

Tender Name: "OPERATION & MAINTENANCE FOR BOREWELLS/TUBEWELLS PUMP MOTORS, WATER SUPPLY & SEWERAGE SYSTEM FOR HMT TOWNSHIP & FACTORY AT PINJORE, DISST. PANCHKULA (HARYANA)"		
Sl. #	Description	Offered Lumpsum Price (Rs)
A	Service Charges for "OPERATION & MAINTENANCE FOR BOREWELLS/TUBEWELLS PUMP MOTORS, WATER SUPPLY & SEWERAGE SYSTEM FOR HMT TOWNSHIP & FACTORY AT PINJORE, DISTT. PANCHKULA (HARYANA)" (without GST) AS MENTIONED IN SCOPE OF SERVICE / WORK (SS/W), TECHNICAL SPECIFICATIONAS DETAILED IN SECTION-V.	
	GST (as applicable) @ ____%	Rs.
	Total Price in Indian Rupees (Inclusive GST)	Rs.
Total Price in Indian Rupees (Inclusive GST) (in words) :		

NOTE: The service provider shall entirely be responsible for complete execution of Contract during the Service Period to the satisfaction of HMT with no other additional cost shall paid by HMT.

Scope of Work (Section-V) to be enclosed along with Price Bid with sign and seal of the service provider.

I/We hereby declare that I/We have read and gone through the NIT Tender and agree to all the Terms & Conditions contained in the NIT Ref. No. HMT/ABDP/EST/TENDER/2025-26/06 Dt.28.07.2025 before submitting the Tender and I/We are furnishing information without suppression of any materials facts and have provided true & correct information to the best of my/our knowledge and ability, and we further understood that if any information provided by us is false, our tender is liable to be rejected & EMD forfeited.

We possess the necessary License from the State Govt./Central Govt./MES/CPWD/Haryana PWD/HUDA/ Board/Corporation for rendering the services.

**Name and Address of the Tenderer
With Seal & Signature/Date**

NOTE

1. The offer must be submitted as per above proforma. Rates to be quoted both in words and figures,
2. No erasures or alternations in the text of the offer are permitted.
3. Any correction made in offer shall be initialed by the Bidder.
4. No increase will be given in the period of contact due to any reason.

The prices quoted should be most competitive