



**Report ID:** GEM/GARPTS/04072025/8AXZH3DF3PVS

**Report Name:** HIRING CIAZ AND DEZIRE VEHICLE SERVICES FOR MONTHLY AND DAILY BASIS

**Generated By:** Rajashekar K S , Department of Heavy Industry , Ministry of Heavy Industries and Public Enterprises

**Generated On:** 04/07/2025

**Valid till:** 03/08/2025

### **GeM Availability Report and Past Transaction Summary**

GeM Availability Report and past transaction summary report is generated based on the specifications searched by the Buyer. The specification may be modified appropriately for searching relevant categories on GeM. Buyer may navigate to GeM category page by clicking on the category link to view category specifications and products/services available in the category.

*Order Count and Order Value displayed is on a cumulative basis since GeM inception.*

#### **1. Search String: HIRING CIAZ AND DEZIRE VEHICLE SERVICES FOR MONTHLY AND DAILY BASIS**

Search type: Service

Search Result: Category not available on GeM for the text string searched by the buyer.

This is a one-time requirement hence new category creation is not proposed / or requirement is recurring but request for new category creation will be submitted separately post generation of GeMARPTS.



**NOTICE INVITING TENDER**

For

**HIRING OF TAXI SERVICES**

In

**Two Bid System**

**Ref No. : HMTL/GAD/TAXI/2025/03**

**07.07.2025**

**HMT LIMITED**

HMT Bhavan,  
#59, Bellary Road,  
Bangalore – 560 032.

**HMT LIMITED,**  
HMT Bhavan,  
#59, Bellary Road,  
Bengaluru – 560 032.

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**ಎಚ್‌ಎಂಟಿ ಲಿಮಿಟೆಡ್**  
(ಭಾರತ ಸರ್ಕಾರದ ಉದ್ಯಮ)  
ಎಚ್‌ಎಂಟಿ ಭವನ, ನಂ. 59, ಬೆಲ್ಲಾರಿ ರಸ್ತೆ  
ಬೆಂಗಳೂರು - 560 032, ಭಾರತ  
ದೂರವಾಣಿ : 91-80-23330333  
ಫ್ಯಾಕ್ಸ್ : 91-80-23339111  
ಈ-ಮೇಲ್ : cho@hmtindia.com  
ವೆಬ್‌ಸೈಟ್ : www.hmtindia.com

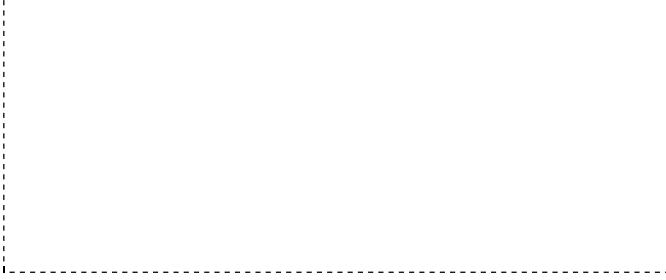
**एच एम टी लिमिटेड**  
(भारत सरकार का उपक्रम)  
एच एम टी भवन, 59, बेल्लारी रोड  
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फैक्स : 91-80-23339111  
ई-मेल : cho@hmtindia.com  
वेब साईट : www.hmtindia.com

**HMT LIMITED**  
(A Govt. of India Undertaking)  
**HMT BHAVAN**, 59, Bellary Road  
Bangalore - 560 032, INDIA  
Ph : 91-80-23330333  
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E-mail: cho@hmtindia.com  
Website : www.hmtindia.com

Ref. No. : **HMTL/GAD/TAXI/2025/03**

**Date:** 07/07/2025

## **NOTICE INVITING TENDER (NIT)**



### **Sub: Tender for Hiring of Taxi Services**

HMT Limited, Corporate Office invites Sealed Tenders from Local reputed and reliable Service Providers in "Two Bid System" for **Hiring of Taxi Services** required for HMT Corporate office, HMT Bhavan, no. 59, Bellary Road, Bengaluru – 560 032.

Interested Parties are requested to obtain a copy of the NIT document from Office, HMT LTD. Corporate Office, HMT Bhavan No. 59, Bellary Road, Bengaluru - 560 032 Tel: +91 080 23330333 or download the same from [www.hmtindia.com](http://www.hmtindia.com)

The NIT document must be completed in all respects as per instructions contained therein before submitting the NIT document to HMT LTD., the Parties are requested to read the same carefully. Incomplete/inaccurate documents which do not conform to the NIT requirement or where the questionnaire has not been properly filled shall not be accepted. The NIT should be submitted in a sealed envelope through Speed Post/Registered Post or delivered by hand, super scribing "**Hiring of Taxi Services**" so as to reach the below address well before the stipulated time and date, for the purpose of consideration.

The Deputy Manager (A&S)  
HMT Limited, HMT Bhavan,  
# 59, Bellary Road  
Bengaluru– 560032.

The queries if any can be sent to HMT Limited through email: [rajashekar.ks@hmtlimited.com](mailto:rajashekar.ks@hmtlimited.com).

Tenders shall be opened on the stipulated date and time. HMT Ltd. reserves the right to accept or reject any of the offers or all without assigning any reason whatsoever and the same shall not be subject to review by any court(s). The Schedule of submission of tender, opening of bids etc. is as under:

**IMPORTANT DATES:**

Date of publication	07/07/2025 <a href="http://www.hmtindia.com/tenders">www.hmtindia.com/tenders</a> <a href="https://eprocure.gov.in/epublish">https://eprocure.gov.in/epublish</a>
Bid submission start date	07/07/2025
Bid submission end date	28/07.2025 up to 16:00 Hrs
Opening of Tender Document	28.07.2025 at 16:30 Hrs
Place of Technical Bid opening	HMT Limited, Fifth Floor Conference Hall, No.59, Bellary Road, Bengaluru - 560032
Opening of Price bid	Shall be communicated separately to eligible Bidder (Qualified in Technical Bid)
Tender Box located at	Reception, Administration Dept. HMT Bhavan, HMT Limited, No.59, Bellary Road, Bengaluru - 560032
Bidder may participate at the tender opening venue or depute their Representative to witness Tender Opening.	
Validity: Offered rates should remain firm for a period of 120 days from the date of Opening of the Technical Bids.	

Tender containing **Technical bid and Price bid shall be submitted in separate covers** placed in common single cover along with Demand Drafts for EMD and Tender Document Fee or Reference number/Transaction Reference number in case of bank transfers, in the sealed covers duly super scribed with:

<b>Tender Title:</b>	<b>Hiring of Taxi Services</b>
<b>NIT Reference No. and Date:</b>	HMTL/GAD/TAXI/2025/03 Date:07/07/2025
<b>Time &amp; Date of Tender Opening:</b>	28/07/2025 at 16:30 Hrs
<b>Address of the Tenderer:</b>	

The covers shall be properly sealed along all joints. Tenders received in envelopes which are not sealed properly or only stapled, incomplete and conditional offers, offers submitted through Fax, Email & Social media, offers received after due date, will not be accepted. Price Bids will be evaluated on the basis of lowest rates quoted (L1) for Monthly basis only.

Corrigendum if any, will be published only in the Website viz. [www.hmtindia.com/tenders](http://www.hmtindia.com/tenders) and <https://eprocure.gov.in/epublish>

Technical Bids will be opened on the scheduled date and time in the presence of the tenderer's / bidders or their authorised representatives. The Price bids of only Technically Qualified Tenderers will be opened. The date of opening of Price Bids shall be intimated separately.

Yours faithfully  
for HMT LIMITED,

Deputy Manager (HR&A)

## SECTION 1 - TENDER SCHEDULE

Sr. No.	Description	Detailed Information
1	Name of Project	<b>Hiring of Taxi Services</b>
2	NIT Reference Number	HMTL/GAD/TAXI/2025/03
3	Date of release of tendering document (document can be downloaded from website <a href="http://www.hmtindia.com/tenders">www.hmtindia.com/tenders</a> . <a href="https://eprocure.gov.in/epublish">https://eprocure.gov.in/epublish</a> )	07/07/2025
5	Last date and time for tender submission	<b>28/07/2025 upto 16:00 Hrs</b>
6	Place for tender submission	Reception, Administration Dept. HMT Bhavan, HMT Limited, No.59, Bellary Road, Bengaluru - 560032
7	Place of tender opening	Conference Hall, 5 <sup>th</sup> Floor, HMT Bhavan, HMT Limited, No.59, Bellary Road, Bengaluru - 560032
8	Date and time for opening of Technical Bid	28.07.2025 at 16:30 Hrs
9	Date and time for opening of Price bid	Shall be communicated separately to the eligible tenderer after qualifying in technical bid.
10	Address for communication	Deputy Manager (A&S) HMT Limited, HMT Bhavan, #59, Bellary Road, Bengaluru – 560032. Phone : 23330333 rajashekar.ks@hmtlimited.com
11	Tender Document Cost (Non-Refundable)	Rs. 500/- (Rupees Five Hundred only)
12	EMD	Rs. 5000/- (Rupees Five Thousand only)
13	A/c Details for Earnest Money Deposit (EMD) & Tender Document Cost to be paid through NEFT/RTGS/other electronic means to HMT Limited, Bengaluru	Current A/c No.: 90020200010001, IFSC Code: UCBA0002016, Bank: UCO Bank, Branch: Ganganagar, Bengaluru
14	Validity of Tender	Bid Proposal must remain valid for 120 days from the bid opening date.

**Note:**

Photo copy of the proof of payment (for EMD & tender Document Fee) including Reference number/Transaction Reference number should be submitted in **Technical Bid Document Envelope, not in Price Bid Document Envelope.**

## SECTION 2 : SCOPE OF SERVICE

HMT Limited, Corporate Head Office, No.59, Bellary Road, Bengaluru, is interested in hiring premier vehicles on monthly basis to C&MD, CVO & Senior Executives viz., Directors etc and for office regular usage for HMT Limited (CHO), Bengaluru.

Travel Agencies who have rendered or presently providing such services at one stretch to at least three or more different organizations viz., any Major Central & State PSUs / Central & State Govt., Depts.,/ Corporate Sectors / MNCs / Reputed Private Sectors, etc., during the last 2 years are eligible to apply. The interested tenderer has to offer rates as per Price Bid Format.

This vehicle requirement is, for C&MD/CVO/Directors/Senior Executives, which has to be a premier vehicle like MARUTI CIAZ or equivalent vehicle of Engine Capacity 1462 CC and MARUTI SWIFT DEZIRE. HMT Limited may hire these vehicles on monthly basis and on need-based requirements which may vary. The number of vehicles may increase / decrease depending upon requirement from time to time.

### I ) MONTHLY BASIS FOR VEHICLES:

26 Days – 1500 Kms	300 Hrs Per Month, (11 Hrs / day)
Extra Kms	Over and above 1500 Kms
Extra Hrs.	Over and above 300 Hrs
Driver Bata :	Before 6:00 AM and after 10.00 PM (Any one Bata per day)

Vehicles used on Sundays/General Holidays will be paid extra at Contracted Rates. In case, the usage of a particular taxi exceeds 1500 Kms and 26 days in a month, the charges for additional days will be paid on daily rate basis.

The tender is for Monthly Basis for 3 years period as per Terms of NIT from the date of commencement of Contract. The rate should be firm for 3 years period. However, the rates quoted are subject to rates of Petrol & Diesel in Bengaluru and any increase / decrease in the price of Petrol / Diesel will be paid / recovered as per the following formula for the vehicles hired on Monthly basis:

$$\frac{(\text{Average fuel Rate during the Month} - \text{Rate on the Date of Agreement}^*)}{12 \text{ (Average Fuel efficiency in Km per Ltr.)}} \times \text{Total Running KM for the month}$$

\* Prices as per **Basic Standard Order Price** as mentioned in the tender for monthly basis (26 days, 1500 kms / 300 hrs.) of MARUTI CIAZ or equivalent vehicle of Engine Capacity 1462 CC and MARUTI SWIFT DEZIRE will be considered for computation.

No escalation or de-escalation of fuel price is applicable for the specified vehicle on Casual / Needy Basis requirement of Vehicles

Validity of the offer should be for 120 Days from the Date of the Opening & rates are fixed for the Contract period.

### **SECTION 3 : ELIGIBILITY CRITERIA**

HMTL has set up minimum eligibility criteria for the bidding purposes. All bidders must meet the following criteria before they apply for the bid. The bidders meeting the following eligibility criteria must enclose supporting documents along with the proposal:

1. The Registered Office or one of the Branch Offices should be located in Bengaluru for *at least last one year from the date of tender.*
2. They should have at least two years' experience in providing Services to Government Departments, Private Companies, Public Sector Companies/ Banks, etc.;
3. The firm should be registered with the appropriate registration authority and should be in existence for not less than two years before 01/04/2025.
4. The Agency should have minimum Annual Turnover/ Billing of Rs 10 Lakhs and above during the preceding 3 years from Taxi services as per the Audited Accounts (If the statements of Audited Accounts are not readily available, a certificate from C.A. shall be submitted).
5. GST Registration particulars to be provided or as per Central Tax (GST) notification No. 22/2019 dated 30.09.2019, the GST charges will be payable by service receiver on reverse charge mechanism basis w.e.f 01.10.2019.
6. PAN No. of Individual or Registered Company to be provided.
7. They should have their own operative Bank Account.
8. The agency / Proprietor or any of its partners/directors etc. should not have been blacklisted/debarred by any of the government agencies or departments or should not have been found to be guilty of moral turpitude or convicted of any economic offense or with violation of any labour laws etc., by any court or any authority appointed to enforce any labour laws or regulations.

## SECTION 4 : GENERAL TERMS AND CONDITIONS

1. The Taxies hired should be well maintained and in good condition (**2022 and above Model Vehicles**). The Driver should be in proper uniform (White Colour) all the time during duty hours. Only Yellow Board Cars should be deployed.
2. The quality and condition of the vehicle should be acceptable to HMT Limited. General inspection will be carried out by HMT representative for assessing the Quality and Condition.
3. Disciplined coordinators and drivers in uniform with Mobile Phone facilities should be provided. Drivers should possess the road knowledge of in and around Bengaluru.
4. As the vehicles are provided to Directors /Senior Executives/VIPs, Driver should have polite behavior in his approach. If any, arrogant behavior of the driver is noticed/complained, Company will have the discretion in opting for immediate alternate driver in such circumstances. It would be binding on the Agency to ensure for strict compliance to prevent such incidents.
5. The Driver should possess permanent Driving License (with badge), which should be in force.
6. Rates mentioned should be inclusive of fuel / oil / tax / driver wages / maintenance / insurance charges etc.
7. Transporters office to Pick up point and Drop point to Transporters office will be fixed 16 Kms (Maximum) per day.
8. In the event of break-down of the vehicle, the same should be replaced with an alternative vehicle immediately, at no extra cost.
9. Toll Charges and Parking Charges will be paid extra as applicable on production of valid documentary proof and the company is not liable to pay any other charges other than these.
10. TDS will be deducted as applicable from monthly bills of the travel agency. GST will be paid as applicable.
11. Payment shall be made within 30 days after receipt of bill for a month.
12. The successful Service Provider shall execute a contract agreement for a period of 12 months on a judicial stamp paper within two weeks from the date of issue of work order / letter of intent.
13. The contract is valid initially for One Year and extendable for further Two Years (Maximum total period of 3 years), upon satisfactory services.
14. The Travel Agency has to deposit a sum of Rs. 30,000/- (Rupees Thirty Thousand only) as interest free Security Deposit, with the Company while executing the contract agreement. The deposit would be released after three months of expiry of the contract for Hiring of Taxies for HMT Limited, CHO subject to adjustment of dues, if any.
15. The contract can be terminated by either party by giving three months notice while the contract is in force.
16. In case of, if two different service providers having common ownership applied for this NIT, the tenders of both service providers will be rejected.
17. However, the company reserves the right to accept or reject any or all the tenders without assigning any reason.
18. Date, Time, Place and Address for opening of Price Bid will be intimated to Technically qualified Tenderers only.

19. Tender documents if downloaded, the bid must be accompanied by the Tender documents cost in the form of DD drawn in favour of HMT Limited, otherwise bid will be rejected.
20. Tender shall be submitted in full enclosing the prescribed formats / documents only.
21. All the pages of the bid shall be signed with seal and submitted, otherwise it will be treated as incomplete bid and the same will be rejected.
22. Rate shall be written legibly in words and figures. In case of discrepancy noted between figures and words, the rate written in words will be considered for final consideration.
23. There shall not be corrections and over writings, if any such correction and over writings, the same shall be self attested by the tenderer.
24. HMT Limited does not bind itself to accept the lowest or any tender and have the discretion to accept or reject the offers wholly or any part without giving any reason.
25. Tenderers shall enclose the copies of relevant documents / credentials / work orders / experience certificates, etc.
26. All disputes are restricted to Bengaluru jurisdiction only.
27. Evaluation of offers by HMT is final.
28. Validity of the rates quoted shall hold good for 120 days from the date of opening of tender.
29. The tenderer shall comply with all statutory obligations like ESI, PF, LWF, PT Payment of Minimum Wages Act, Bonus, Labour Licence, liability Insurance on men and material, Tools and Plants, Machineries and equipments etc., at their cost and risk. HMT shall be in no way liable for such risks.
30. Multiple offers from sister concern or related concern having common ownership / links with each other are strictly not allowed. In that case their offers shall be rejected straight away.
31. In the event of any liability arising under any law in force from time to time or any claim arising for any reasons involving staff due to accident or any other account, such liability shall be borne by the Service Provider and HMT shall in no way be responsible or liable for the same.
32. Any person who has filed any case or raised any litigation against the Company which is pending before any court is not eligible to apply for the Tender.
33. MSME norms will be applicable.
34. Vehicle Seat must be covered in good thick white fabric (Turkey towel fabric)

**HMT LIMITED**  
HMT BHAVAN, 59, Bellary Road  
Bengaluru – 560 032

**TENDER DOCUMENT**  
**FOR**  
**HIRING OF TAXI SERVICES**

**TECHNICAL BID**

**(Use separate cover for this BID)**

**HMT LIMITED**  
HMT Bhavan, 59, Bellary Road  
Bengaluru – 560 032

**SECTION 5: TECHNICAL BID**  
**(Evaluation Format)**

**Name of the Service : Hiring of Taxi Services**

SL. NO.	PARTICULARS	DETAILS	
1. a)	Name and Address of the Service Provider		
b)	Whether Individual or Partnership Firm (Enclose Partnership Deed as Applicable)		
c)	Telephone / Mobile No.		
d)	Fax No. (if available)		
e)	E-mail ID		
f)	Website Address (if available)		
g)	Company profile (please enclose)		
h)	The Average Annual Turnover of the Company for the past three years. (Minimum Rs.10 Lakhs) Audited Copies of Balance Sheet with profit and loss account duly signed for the last three years.	<b>Financial Year</b>	<b>Turnover in Rs Lakhs</b>
		2021-22	
		2022-23	
		2023-24	
i)	Pan Card Details (Photo Copy to be attached)		
j)	Copies of Income Tax Returns filed during last 3 years to be enclosed	<b>Enclosed / Not Enclosed</b> (Please tick)	
2.	Name of the Owner/Proprietor / MD		
a)	Address:		
b)	Telephone / Mobile No.		
3	Details of HMT Employees having financial interest in your Company.		
4.	GST Registration (copy to be enclosed)		
5.	Details of vehicles / facilities available at your agency		
6.	Details of your major customers:	Enclose list	
7.	Total No. of years of Experience (Enclose documentary proof of valid Registration certificate)		
8.	Are you providing Taxi services to any other Units of HMT and if so, give details of the Units		

10.	Agency Bank Details : Bank : Branch : IFSC Code: Account No : Account type: SB A/c / Current A/c	
11.	Tender Document Fee Payment Details	NEFT Payment Details :     <p style="text-align: center;">OR</p> DD No.:_____ Date:_____ Name of the Bank:_____ Value : Rs. _____
12	EMD Details	NEFT Payment Details :     <p style="text-align: center;">OR</p> DD No.:_____ Date:_____ Name of the Bank:_____ Value : Rs. _____

Note: Offers of those firms who qualified in the Technical evaluation criteria shall only be eligible for opening of their Price Bid and accordingly the date of opening of their Price bid will be communicated.

Date:

.....  
**Name/Signature of the Bidder**  
**With seal & Date**

**CHECK LIST (for bidder)**

- 1) If the Tenderer is a Proprietorship / Firm/ Company, please enclose the copies of the following documents (if applicable).
- i. Memorandum of Articles of Association : Copies Enclosed : YES/NO/NA
  - ii. Audited Balance Sheet & Profit Loss A/c : Copies Enclosed : YES/NO/NA  
3 years.
  - iii. Net worth of the Firm / Company : Copies Enclosed : YES/NO/NA

Note: If the above clause is not applicable, please indicate as 'NA' against item Nos.1(i) to 1(iii).

2)	Copies of the Income-Tax Returns filed by the Tenderer during last 3 years from FY 2021-22, 2022-23 & 2023-24	:	Copies enclosed YES / NO
3)	Details of the authority vested with the Tenderer for making the offer in case of Company.	:	YES / NO
	<b>CHECK LIST:</b>	:	
4)	Terms & Conditions (Section 4): Read and Agreed by the Tenderer and signed copy attached in Technical Bid Document	:	YES / NO
5)	Technical Bid confirmation as per Section 5	:	YES / NO
6)	Declaration (Section 6) Read and Agreed by the Tenderer and signed copy attached in Technical Bid Document	:	YES / NO
7)	Agreement draft (Section 7) Read & Acceptable	:	YES / NO
8)	Prices Bid (Section 8) : Enclosed in a separate Envelope	:	YES / NO
9)	Validity of offer is for a minimum period of 120 days from the date of Technical Bid Opening.	:	YES / NO

## SECTION 6: DECLARATION

1. I/ We, ..... Son / Daughter / Wife of Shri..... Proprietor/ Director/ Authorized Signatory of the Bidder, mentioned above, am competent to sign this declaration and execute this tender document.
2. I / We have carefully read and understood the Scope of Service will abide by the conditions specified in the Tender documents of HMT Limited, Corporate Head Office, Bengaluru
3. I / We hereby confirm that I / We are registered with the Competent Authority for supply of Hired Taxies. The State / Central Government Taxes / levies, Insurance, as applicable will be borne by us.
4. I / We hereby confirm that, the agency / Proprietor or any of its partners/directors etc. are not have been blacklisted/debarred by any of the government agencies or departments or are not have been found to be guilty of moral turpitude or convicted of any economic offense or with violation of any labour laws etc., by any court or any authority appointed to enforce any labour laws or regulations.
5. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Date:

.....  
**Name/Signature of the Bidder  
With seal & Date**

## SECTION 7: DRAFT AGREEMENT

THIS AGREEMENT made on this day..... (.....) between HMT Limited (Registered under the Indian Companies Act and having its Registered Office at No.59, Bellary Road, Bengaluru – 560 032) hereinafter called the Company, represented by its Deputy General Manager (AM,CP,A),(which terms shall mean and include its successors, legal representatives and assigns) of the FIRST PART and M/s. ....Is having its Office at .....represented by..... Owner (which term shall mean and include its successors, legal representatives and assigns) of the SECOND PART.

WHEREAS the Company is desirous of entering into contract for “Hiring of Taxi Services” for HMT Limited, Corporate Head Office, No.59, Bellary Road, Bengaluru – 560 032 as per their requirement of Vehicles vide their letter No..... dated ..... and the Travel Agency has agreed to provide Taxies on Hire basis on the following terms and conditions:

Now this Agreement witnesseth as follows:

- 1 This Agreement comes into effect from ..... and is valid up to .....
- 2 The Travel Agency i.e. M/s..... agrees to provide premier car(s)viz., MARUTI CIAZ or equivalent vehicle of Engine Capacity 1462 CC and MARUTI SWIFT DEZIRE on Monthly and upon requirement Daily or Casual basis as detailed in Annexure ...(Rates) and as per Terms and Conditions at Annexure .....
- 3 The number may increase / decrease depending upon requirement of HMT Limited, CHO from time to time.
- 4 The Taxies hired should be well maintained and in good condition i.e., 2022 and above Model Vehicles only and the Driver should be in Uniform. Only Yellow Board Cars should be deployed.
- 5 Disciplined coordinator and drivers with Mobile Phone facilities should be provided. Drivers should possess the road knowledge in and around Bengaluru.
- 6 The Driver should possess permanent Driving License (with badge), which should be in force.
- 7 Rates mentioned should be inclusive of fuel / oil / driver wages / maintenance charges etc.
- 8 The opening and closing KMs to be at HMT Bhavan, No.59, Bellary Road, Bengaluru – 560 032 for the taxies being used by HMT Limited, CHO for pick up and drop. However, for the taxies being taken on monthly basis, total KM for pick up and drop will be 16 Kilometers per day.

- 9 In the event of break-down of the vehicle, the same should be replaced with an alternative vehicle immediately, at no extra cost.
- 10 The contract for Hiring of Taxies for HMT Limited, CHO, is valid initially for a period of one year and on expiry of said period, it may be further renewed based on the satisfactory services with the same terms and conditions. Unless the Contract is renewed in writing, the Company is not liable to pay any amount whatsoever for the services rendered after expiry of the above said contract period.
- 11 The contract for Hiring of Taxies for HMT Limited, CHO, can be terminated by either party by giving three month's notice while the contract is in force.
- 12 The Travel Agency shall deposit a sum of Rs.30,000/- (Rupees Thirty thousand only) as Security Deposit, interest free with the Company. The deposit would be refunded after expiry of three months of the contract for Hiring of Taxies for HMT Limited, CHO subject to adjustment of dues, if any.
- 13 Taxes, if any, will be deducted as applicable from monthly bills of M/s.  
.....
- 14 Toll Charges and Parking Charges will be paid as applicable on production of valid documentary proof, along with monthly bills and HMT Limited, CHO is not liable to pay any other charges other than these.
- 15 Insurance and Tax:  
  
The contractor shall comprehensively insure all the vehicles with any of the reputed Insurance Company covering all damages to the employees travelling, vehicle property being carried, accidents/strike, riots, agitation, civil commotion, disturbances of any kind etc., the insurance cost shall be borne by the Contractor. The contractor shall pay necessary Road Tax and obtain the fitness criteria for vehicles as and when necessary. The contractor shall submit a photocopy of the valid insurance policy, tax receipts, copy of Emission Check Report and Fitness Certificate of the vehicle deployed to the incharge of the Transport Department of the company from time to time. The company in no way shall be liable for compensation, damages, penalties, fine etc. in any event under any circumstances.
- 16 Payment will be made, within 30 days to M/s..... from the date of submission of Bills, subject to production of all required documents.
- 17 The indicative rates of Petrol/Diesel is Rs..... per Litre. Extra Kilometers and Hrs will be paid over and above 1500 Kms and 280 Hrs only. Vehicles used on Sundays / General Holidays will be paid extra at contractual rates.

18 Increase / Decrease in rates of Petrol / Diesel will be paid / recovered as per the following formula for the Vehicles hired on Monthly basis:

$$\frac{(\text{Average fuel Rate during the Month} - \text{Rate on the Date of Agreement}^*)}{12 \text{ (Average Fuel efficiency in K. per Ltr.)}} \times \text{Total Running KM for the month}$$

\* Prices as per **Basic Standard Order Price** as mentioned in the tender for monthly basis (26 days, 1500 kms / 300 hrs.) of MARUTI CIAZ vehicles will be considered for computation.

- 19 In case of any absence, payment will be deducted on pro-rata basis.
- 20 A copy of vehicle documents such as Registration Certificate, Fitness Certificate, Driving License, Badge, emission test report to be submitted to Administration Department of HMT Limited, CHO.
- 21 In case of any dispute arising out of this contract during the enforcement period, the case will be referred to Arbitrator appointed by the Company with mutual consent.
- 22 Jurisdiction: all disputes are subject to Bengaluru jurisdiction only.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals to this Agreement on the day and the year first above mentioned in the presence of witnesses:

Signature

First Party

Second party

Witnesses: 1)

2)

**HMT LIMITED**  
HMT BHAVAN, 59, Bellary Road  
Bengaluru – 560 032

**TENDER DOCUMENT**  
**FOR**  
**HIRING OF TAXI SERVICES**

**PRICE BID**

**(Use separate cover for this BID)**

**SECTION 8 : PRICE BID  
(Evaluation Format)**

**Name of the Service:** Hiring of Taxi Services

**I. MONTHLY BASIS: PETROL/DIESEL VEHICLE (AC VEHICLES)**

SI No	Description	MARUTI CIAZ Or Equivalent vehicle of Engine Capacity 1462 CC	MARUTI SWIFT DEZIRE
		In Rs.	In Rs.
i)	Amount for 26 Days – 1500 Kms., 300 Hrs Per Month,*		
i)	Amount for Extra Kms. Over and above 1500 Kms - per Km basis		
iii)	Amount for Extra Hrs. over and above 300 Hrs. - per Hr. basis		
iv)	Amount for Driver Bata : Before 06:00 AM and after 10:00 PM (Any one Bata per day)		

Any Government Levies/ GST are extra as per Government rules applicable.

\* Defined as Basic Standard Order Price for computation of escalation or de-escalation of fuel price for the specified vehicle

**Note:**

1. Price Bids will be evaluated on the basis of lowest rates quoted (L1) for Monthly basis only.
2. If the rate quoted (L-1 rate) is same by 2 or more bidders in a category, then the vendor will be selected through LOT.
3. If the equivalent vehicle quoted, please specify the vehicle Make/Model.
4. The above monthly basis hiring of vehicle is for use in Bangalore local station only.

**II. DAILY OR CASUAL BASIS (On need-based requirements) – AC Vehicles**

SI No	Description	INNOVA CRYSTA	MARUTI CIAZ	MARUTI SWIFT DEZIRE / ETIOS
		In Rs.	In Rs.	In Rs.
i)	Amount for 8 Hrs. – 80 Kms.			
ii)	Amount for Extra Km. beyond the above Kms.			
iii)	Amount for Extra Hrs. beyond the above Hrs.			
iv)	Amount for Out-Station – 300 Kms. Per Day. (24 hrs)			
v)	Amount for Extra km. beyond 300 Kms.			
vi)	Amount for Drivers Bata - Outstation Travel (per day)			

Any Government Levies/ GST are extra as per Government ruling applicable.

No escalation or de-escalation of fuel price is applicable for the specified vehicle on Casual Basis requirement of Vehicles.

Office Seal

Date:  
Place:

Signature:  
Name: