



HMT MACHINE TOOLS LIMITED
(A wholly owned subsidiary of HMT Limited)
Bengaluru Complex, Jalahalli, Bengaluru- 560 013
Email: mbxhr@hmtmachinetools.com

NOTICE INVITING TENDER (NIT)

FOR

HIRING OF “AMBULANCE FOR HMT HOSPITAL”

Notice Inviting Tender (NIT) Date	HMT/MBX/HRM/AMB/102 15.10.2024
Last date & Time for Submission of Tender	04.11.2024 up to 1.00 PM
Tender Opening Date & Time	05.11.2024 at 11.00 AM
Address for Submission and Opening of Tender	Central Mailing Service HMT Machine Tools Limited Bengaluru Complex Jalahalli Post Bengaluru – 560 013.
Tender form fee by DD / Cash (Non Refundable)	Rs. 500/-
EMD Amount by DD	Rs. 5,000/-
Security Deposit	Rs. 20,000/-

Assistant General Manager (HR&L) and a/c MBX



HMT MACHINE TOOLS LIMITED
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Sub: Notice Inviting Tender (NIT) for hiring of “Ambulance for HMT Hospital” on contract basis
NIT No. HMT/MBX/HRM/AMB/102 Date: 15.10.2024

HMT Machine Tools Ltd., intends to hire “Ambulance for HMT Hospital” located at Jalahalli, Bengaluru - 560 013. Sealed offers are invited in **Two Bid System** from reputed Transport Operators / Travel Agencies for hiring of “Ambulance for HMT Hospital” on contract basis for a period of 2 (Two) Years. Interested bidders may obtain the tender documents on payment of Rs. 500/- (non refundable) by cash or through a Demand Draft drawn in favour of HMT Machine Tools Ltd. Bengaluru Complex, Bengaluru - 560 013 on any working day during working hours from the Assistant General Manager (HR&L) a/c MBX at the following address.

Human Resource Department
HMT Machine Tools Ltd.,
Bengaluru Complex,
Jalahalli, Bengaluru 560 013
Ph. No. 080 - 2218 5605/6

Interested bidders may also download the tender document from Website <https://eprocure.gov.in> / <https://www.hmtindia.com> / <https://www.hmtmachinetools.com> However, bidders downloading the tender documents through the web should also submit the cost of tender document of Rs. 500/- (non refundable) through a Demand Draft along with the Technical bid towards document charges without which the tender shall be liable for rejection.

The details of Ambulance proposed to be hired on contract basis is furnished in Annexure-I.

Instructions to Bidders:

Interested Bidders should submit tender in two bid system i.e Technical bid and price bid separately in sealed cover as mentioned below:

- a) The Tender document consisting of the Technical Bid (Annexure-II) duly filled and signed along with the applicable Demand Draft towards prescribed EMD amount, Supporting documents and Tender form fee DD / Cash receipt sealed in a inner cover – I should be submitted duly super scribed as:

Technical Bid for hiring of “Ambulance for HMT Hospital”

- b) The price bid (Annexure-III) duly filled and signed should be submitted in a separate sealed inner cover - II super scribed as:

Price Bid for hiring of “Ambulance for HMT Hospital”

Both the above sealed covers, i.e. “Technical Bid” and “Price Bid” covers should be enclosed in an outer cover sealed and super scribed as:

“TENDER FOR HIRING OF AMBULANCE FOR HMT HOSPITAL”
NIT: HMT/MBX/HRM/AMB/102 Date: 15.10.2024

Tender opening date: 05.11.2024

The tenders should be addressed to:

Assistant General Manager(HR&L) a/c MBX
HMT Machine Tools Ltd.,
Bengaluru Complex, Jalahalli,
Bengaluru - 560 013.

And dropped in the tender box provided for this purpose in the Central Mailing Service at HMT Machine Tools Ltd., Bengaluru Complex, Jalahalli P.O., Bengaluru - 560 013.

Tenders without payment of Tender form fee t and EMD amount shall be liable for rejection outright. EMD of unsuccessful bidders shall be refunded after finalization of the tender while that of successful bidder shall be adjusted against the security deposit and shall be refunded after successful completion of contract without interest.

The Technical bid will be opened on above mentioned date and interested bidders or their authorized representative may participate at the time of tender opening process.

The price bid of technically qualified bidders only will be opened and date of price bid opening will communicated to the bidders only by email.

The Bidders shall clearly mention the name of their firm/organization on the left hand side bottom of the tender envelop. Postal delays / Late submission of tender shall liable for rejection.

HMT Machine Tools Ltd., reserves the right to accept or reject any or all offers at its sole discretion without assigning any reason whatsoever and the same will be binding on all the parties.

Assistant General Manager (HR&L) a/c MBX

Notice Inviting Tender for hiring of "Ambulance for HMT Hospital"NIT Ref: HMT/MBX/HRM/AMB/102 Date: 15.10.2024

Description/Model of Vehicle required	Number of Vehicles required	No. of working days	Average KM per month-Average Hour per month
Ambulance Van Company Fitted, Make: Maruti Suzuki India Ltd. Model: EECO or equivalent, Vehicle Registration 2019 onwards Note: Vehicle registration before 2019 not acceptable	1	24/7 on all days	2250 Kms - 720 hours

Assistant General Manager (HR&L) a/c MBX

“Technical Bid”Notice Inviting Tender for hiring of “Ambulance for HMT Hospital”NIT Ref: HMT/MBX/HRM/AMB/102 Date: 15.10.2024

Assistant General Manager (HR&L) a/c MBX,
HMT Machine Tools Ltd.,
Bengaluru Complex,
Jalahalli,
Bengaluru- 560 013..

Dear Sir,

With reference to your tender referred above for hiring of Ambulance, we hereby submit our Technical bid as detailed below:

1	Name of the Travel Agent /Transport operator	
2.	Business Address of Travel Agent / Transport Operator Tel.No. Moble: E mail Id:	
3	Permanent Address of Travel Agent / Transport Operator Tel No.: Mobile:	
4	Whether a sole proprietor /Partnership firm (Enclosed proof)	
5	Name of the Authorized Person making the offer (Enclosed authorization letter)	
6	Annual Turnover for the last 3 years. (enclose copy which is certified by Auditor)	
7	Experience a) Name of the Firm / Company availing your services (Copy of existing contract to be enclosed). b) Type and Number of vehicles hired by the above firms (Details may be provided in a separate sheet)	

8	<p>Details of number of vehicles available with the Travel Agent:</p> <p>a) Own Vehicles b) Attached c) Mention Vehicle No. you are offering to HMT Hospital</p> <p>(Furnish copies of RC Books for a & b above)</p>	
9	<p>1.To furnish copy of Income Tax returns of last 3 years 2. To furnish copy of GST registration 3. To furnish copy of PAN 4. To furnish copy of Bank Account details.</p>	
10	Crossed Demand Draft drawn in the favour of:	HMT Machine Tools Ltd. Bengaluru Complex, Bengaluru - 560 013.
	<p>10.1 Towards Tender form fee</p> <p>10.2 Towards EMD</p>	<p>Rs. 500/- DD No.-----Dtd.-----Bank Name:-----</p> <p>Rs. 5000/-</p> <p>DD No. ----- Dtd-----Bank Name-----</p>

I/We declare that we have read and understood the terms and conditions of the tender and after being satisfied with the information provided, we submit this bid without suppression of any material facts and have provided true and correct information and we further understand that if any information provided by us is found to be false, our tender is liable to be rejected and EMD forfeited.

This is also to certify that the particulars furnished by me / us are correct and binding on me /us.

Signature(s) of Bidder with date /Company seal

“Price Bid”Notice Inviting Tender for hiring of “Ambulance for HMT Hospital”NIT Ref: HMT/MBX/HRM/AMB/102 Date: 15.10.2024

Description /Model of Vehicle required	No. of Vehicle required	Avg. KM per month-Avg. Hour per month	Lump sum rate per month (In Rs.)	GST if any
Ambulance Van Company Fitted., Make: Maruti Suzuki India Ltd. Model: EECO or equivalent, Vehicle Registration 2019 onwards Note: Vehicle registration before 2019 not acceptable	1	2250 kms – 720 hrs.		

Note:

1. Bidder should quote price lump sum per month
2. Your quotation should be valid for 90 days from the date of opening.
3. Please refer Annexure - IV for general terms & Conditions of this tender.

I /WE declare that we have read and understood the terms & Conditions of the tender and after being satisfied with the information provided, we should this bid.

Signature(s) of Bidder with date/Company seal

GENERAL TERMS & CONDITIONS OF NOTICE INVITING TENDER FOR HIRING OF
“AMBULANCE FOR HMT HOSPITAL”

NIT Ref: HMT/MBX/HRM/AMB/102 Date: 15.10.2024

1. The Ambulance offered should be in a good condition and road worthy, the model of the vehicle should be 2019 onwards with valid permit issued by the Competent Authority.
2. The quality and condition of the vehicle should be acceptable to HMT MTL, General inspection will be carried out by HMT representative for assessing the Quality and Condition of the vehicle
3. The initial contract is valid for 2 (Two) years and extendable yearly for further two years (Maximum total period of contract will be for 4 years) upon satisfactory performance.
4. The quoted price should be firm and valid during contract period. Price revision not allowed under any circumstances.
5. The copy of Vehicle Registration Certificate, Driver License, Aadhar Card, Road Permit, Valid Insurance Certificate, Emission Certificate etc. should be available in the vehicle at all times and copy of the same to be submitted to HMT..
6. Rates mentioned should be inclusive of fuel / oil / tax / driver wages / maintenance / insurance etc.
7. Toll charges and parking charges will be paid extra as applicable on production of valid documentary proof and the company is not liable to pay any other charges other than these.
8. Applicable TDS will be deducted as applicable from monthly bills of the travel agency.
9. The successful service provider shall execute a contract agreement for contract period on a judicial stamp paper within one week from the date of issue of work order. Failing which work order will be cancelled.
10. The Driver should wear applicable Uniform while on duty or in line with RTO rules.
11. The Driver should possess valid driving license issued by the concerned RTO.
12. The Driver should know the local language (Kannada).
13. In case of break down due to unforeseen circumstances, an alternative vehicle /s of equal model should be provided immediately. In case the travel agency fails to provide a substitute vehicle immediately, double the hire charges will be recovered for the period of non provision of substitute vehicle from the monthly bill of the agency.
14. PAYMENT TERMS: Payment will be made after 30 days of submission of monthly bills duly certified by Transport-in-charge. The bill/claims should be submitted to the Assistant General Manager (HR&L) a/c MBX, HMT MTL, Bengaluru complex. The tender invited for rendering services is for 30 days in a month. Any increase or decrease in number of days in a month amount will be paid on pro-rata basis.
15. The Owner /Driver of the vehicle must ensure the patient's safety while travelling and safe guard the company's property if any during transit. In case of damage or loss or theft of goods etc., during transit the same shall be borne by the Owner/Driver of the vehicle.
16. The driver and the owner should ensure to maintain a Log Book indicating commencing / starting time, closing time and number of KMs travelled and signature should be obtained from the Officer(s)/ patient representatives who used the vehicle.
17. In case the successful tenderer does not start the operations as per the contract or backs out from the contract the EMD amount / Security Deposit paid by him will be forfeited.

18. Likely commencement of the contract will be from 01.12.2024. However it will be confirmed.
19. All disputes are restricted to Bengaluru jurisdiction only.
20. HMT reserves the right to negotiate with L2 to match with L1 price, in case L1 backs out.
21. The service provider shall comply with all statutory obligations like ESI, PF, Payment of wages Act, Labour License, liability Insurance on men and material etc. at bidder cost and risk. HMT shall be in no way liable for such risks.
22. Where counter terms and conditions of business are offered by parties, HMT Machine Tools Limited, Bengaluru Complex shall not be deemed to be governed by them, unless specific written acceptance thereof agreed by HMT Machine Tools Limited, Bengaluru Complex.
23. The Driver of Ambulance must have good manners with patients /Company / Hospital Officials.
24. The Driver of the Ambulance should report to the CMO of HMT Hospital. Ambulance Van and driver should be available for 24 hours duty at HMT Hospital.
25. In case of variation in the cost of fuel, the escalation of the cost will be calculated on the basis of formula given below:

$$\frac{\text{New rate per liter} - \text{Old rate per liter}}{\text{Average Mileage per liter (12 Km)}} = \text{Difference of Rate per KM (Actuals)}$$
26. Security Deposit:
The successful tenderer will be required to deposit Rs. 20,000.00 (Rupees Twenty Thousand only) as security deposit for fulfillment of the contract within 7 days from the date of awarding contract, otherwise the EMD amount paid will be forfeited. The EMD paid already against tender will be adjusted to security deposit. Security Deposit will be refunded after completion of contract without any interest on it.
27. The HMT Machine Tools Limited Management will reserve full rights for termination of the Contract for unsatisfactory services, breach of contract conditions etc., without assigning any reasons and without issuing any notice to the contractor and without payment of any compensation thereof. However, in other cases either party shall have to give three months notice for termination of the Contract.
28. Quotations should be free from CORRECTIONS/OVERWRITING.
29. DISREGARD OF ANY INSTRUCTIONS MAY RESULT IN YOUR OFFER BEING REJECTED.
30. In case of any dispute, decision of the General Manager/ Chief of the unit, HMT Machine Tools Ltd., Bengaluru complex, Bengaluru- 560 013 will be final and binding upon both the parties.

Assistant General Manager (HR&L) a/c MBX