



HMT LIMITED

Auxiliary Business Division,
Jalahalli, Bengaluru – 560013.
Phone: 080-28381320, 23456965,
GSTIN: 29AAACH7073D2ZL

E-Mail: mchandra.shekhar@hmtlimited.com **Web:** www.hmtindia.com

NIT REF.NO.:HMTL/ABDB/BUFFING/23/24 Date: 21.03.2024

NOTICE INVITING TENDER FOR

Buffing & Polishing of Case and Back cover

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HMT LIMITED

(A Govt. of India Undertaking)

Auxiliary Business Division

Jalahalli, Bengaluru-560013

Phone: 080- 28381320, 23456965 GSTIN: 29AAACH7073D2ZL

E Mail: mchandra.shekhar@hmtlimited.com, hmtwatches5@gmail.com; Web:

www.hmtindia.com

NIT REF.NO.:HMTL/ABDB/BUFFING/23/24 Date: 21.03.2024

Section 1: Tender Details and Schedule

Buffing & Polishing of Case and Back cover

Date of issue of Tender Document	:From 21.03.2024 to 04.04.2024 (9.00 AM to 4.00PM on all working days)
Last Date for receipt of sealed Tender	:05.04.2024, TIME 14.00 HRS
Date & Time of Tender Opening	:05.04.2024, TIME 14.30 HRS
Place of Tender Opening	: Office of Deputy Engineer (MM), HMT LTD, ABD, Jalahalli, Bangalore -560013
Website to Download Tender Document	: www.hmtindia/Tenders www.eprocure.gov.in

Section 2: GENERAL INFORMATIONS

1. HMT Limited, ABD invites tenders for **Buffing & Polishing of Case and Back cover.**
2. Cost of the tender document is Rs.500/-.Tender document may be downloaded from HMT web site www.hmtindia.com/tenders , www.eprocure.gov.in. If the tender is downloaded a DD for an amount of Rs.500/-payable to HMT Ltd, ABD towards the cost of the tender documents should be enclosed along with the tender, failing which the offer will be rejected.
3. Tender documents can be collected personally from the office of Deputy Engineer (MM), HMT Limited, Auxiliary Business Division (ABD), Jalahalli, Bangalore-560013 on all working days from 21.03.2024.
4. Tender documents can also be downloaded from HMT Website www.hmtindia.com/tenders or www.eprocure.gov.in
5. The bidders are required to quote their rates in the “PRICE BID” format on their letter head. Completely filled PRICE BID and signed Tender document only should be put in the TENDER COVER.
6. **The Tender cover shall be properly sealed all along joints. Tenders received in envelopes which are not sealed properly or only stapled, Incomplete & Conditional offer will not be accepted.**
7. The Bidders shall submit Tenders in sealed cover super scribed with:
 - a. Tender for Buffing & Polishing of Case and Back cover
 - b. Tender Reference No and Date
 - c. Address of the Bidder
8. Out Station Tenderers may submit tenders through Speed Post/Registered Post, so as to reach the below address well before the stipulated time and date, for the purpose of consideration.

Deputy Engineer (MM)
HMT Limited,
Auxiliary Business Division,
Jalahalli, Bengaluru - 560 013.
9. Tenders received after prescribed date & time will be treated as late tender and shall not be accepted.
10. **Tenders/Quotations received via E Mail/Fax etc will not be accepted.**
11. Tenders shall be filled neatly, legibly and without any overwriting or erasures. In case of overwriting, the same shall be attested by initials of the bidder.
12. Tender documents should be complete in all respect. All columns shall be filled. Bidders are required to sign all pages of the tender.
13. MSEs are exempted from tender fee.

14. Corrigendum(s) if any shall only be posted on Company Website: www.hmtindia.com/tenders., and will not be notified through press advertisement/E-procurement portal.

15. Tenders shall be opened at Deputy Engineer (MM)'s office at the indicated time at HMT Limited, ABD, Jalahalli, Bangalore-560013. **Tenderer or their authorized representatives may remain present at the time of opening of the tender.**

16. HMT Ltd, ABD reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.

17. HMT Ltd, ABD reserves the right to increase or decrease the quantity of supply, cancel /short close the order due to non-satisfactory performance by any of the service/ supply offered. Cost/damages arising out of such cancellation/short closure shall have to be borne by the bidder.

18. The bidders are requested to go through the Tender Document carefully. Quoting for the tender implies the bidder accepts the terms and conditions.

19. Any person who has filed any case or raised any litigation against the company, which is pending before any court is not eligible to apply for the tender.

SIGNATURE OF THE TENDERER WITH SEAL

DATE:

Section 3: Terms and Conditions of the Tender

Validity of Offer

The offer should be valid for a minimum period of one year from the date of issue purchase order.

Bid Validity

Validity of the bid shall be 90 days.

Prices

Rates should be quoted in the given “PRICE BID” format only. **The format of PRICE BID should not be changed/altered.**

All prices must be quoted F.O.B HMT Ltd, ABD, Jalahalli, Bangalore.

The Bidder/supplier shall arrange for the TRANSIT INSURANCE of the goods being supplied. Till the goods are delivered and accepted by HMT Ltd, ABD, all risk is to be covered by the supplier.

Taxes

The bidder should have valid GST number.

The Bidder/Supplier should clearly mention the applicable taxes separately if any.

The Bidder/Supplier should clearly mention the GST Number of both supplier and the purchaser in the invoice.

The Bidder/Supplier should confirm to pay the GST in time and intimate HMT Ltd, ABD regarding the same.

HMT Ltd, Auxiliary Business Division, Bangalore reserves the right to take suitable action, including black listing of the vendors in case of delayed payment of GST or nonpayment of GST pertaining to the supply against this tender.

Purchase order

HMT Ltd, ABD will release the purchase order to the successful bidder.

Delivery Schedule

In case of non delivery within the stipulated schedule, HMT Ltd, ABD reserves the right to apply LD clause and levy LD penalty up to 0.5% of the tender value per week subject to a maximum value of 5% and take suitable actions to cancel/terminate the order.

Delivery Instructions

1. The successful bidder has to collect the items to be serviced from ABD stores along with the Delivery challan/Gate pass on or before 02 days from the date of confirmation by email/verbal.
2. All the serviced items to be returned back to the stores and obtain a receipt/acknowledgement for the same. And the same should be attached with invoice to claim for the payment.
3. If there is any mismatch in the Quantity received and delivered, Penalty will be levied for the undelivered quantities. Cost of the item shall be decided by the HMT officials in concern with the existing suppliers/PO's/Market price.

Payment Terms

Payment for the Supply of Goods and Services shall be made in Indian Rupees against delivery and acceptance of the Goods/Services by HMT Ltd, ABD.

Payment shall be released within 30 days on receipt of the invoice in Triplicate subjected to quality check and acceptance of the same by the HMT Ltd, ABD.

Note: During Inspection if any Item/Lot got rejected, costs (Transportation) incurring towards replacing with good items shall be borne by the bidder.

SIGNATURE OF THE TENDERER WITH SEAL

DATE:

Technical Specifications

Buffing & Polishing of Case and Back cover :

Sl.No	Description	Qty	Drawing No.
1.	Case – Polishing & Buffing	5000	Drawing will be provided after the placement of contract
2.	Back Cover – Polishing & Buffing	7000	

If required samples may be collected from HMT Ltd., ABD, Jalahalli, Bengaluru – 560013

SIGNATURE OF THE TENDERER WITH SEAL

DATE:

HMT Limited,
 Auxiliary Business Division,
 Jalahalli,
 Bangalore- 560 013
 (To be submitted on the letter head of the bidder firm)

Section 4: PRICE BID

NIT REF.NO.: HMTL/ABDB/BUFFING/23/24 Date:21.03.2024

NAME OF TENDER: Buffing & Polishing of Case and Back cover.

Please quote your competitive offer for the following items

Sl. No	Description of Items	Qty in Nos.	Price/ Unit in Rs. Ps	Amount for Total Qty in Rs. Ps
1.	Case – Polishing & Buffing	5000		
2.	Back Cover – Polishing & Buffing	7000		
Total Rs				
GST @ _____%				
Total Amount including GST in Rs. Ps				

Amount in Words including GST Rs

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Note:

- 1. The price quoted shall be inclusive of all i.e. Collection of Items, Servicing, packing and transportation to Auxiliary Business Division, HMT Ltd, Jalahalli, Bangalore – 560013.**
- 2. Bidders have to quote for the above item. Lowest bidder will be arrived based on overall quoted price.**
- 3. The Bidder has to quote the financial figures strictly as per the above format.**
- 4. The price quoted is subjected to Arithmetic Check**
- 5. In the event of tie of the quoted price between bidders agency shall be finalized by draw of lots.**

SIGNATURE OF THE TENDERER WITH SEAL

DATE: