



NOTICE INVITING TENDER
For
FLAT VALUATION
In
Single Bid System

Ref No.

HMTL/AM/MONALISA/FV/2023/08

HMT LIMITED,
HMT Bhavan,
#59, Bellary Road,
Bengaluru -5 60032.



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ಎಚ್‌ಎಂಟಿ ಲಿಮಿಟೆಡ್
(ಭಾರತ ಸರ್ಕಾರದ ಉದ್ಯಮ)
ಎಚ್‌ಎಂಟಿ ಭವನ, # 59, ಬೆಲ್ಲಾರಿ ರಸ್ತೆ,
ಬೆಂಗಳೂರು - 560 032, ಭಾರತ
ದೂರವಾಣಿ : 91-80-23330333
ಫ್ಯಾಕ್ಸ್ : 91-80-23339111
ಈ-ಮೇಲ್ : cho@hmtindia.com
ವೆಬ್‌ಸೈಟ್ : www.hmtindia.com

एच एम टी लिमिटेड
(भारत सरकार का उपक्रम)
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hmt
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(A Govt. of India Undertaking)
HMT BHAVAN
59, Bellary Road,
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Website : www.hmtindia.com

Date:03/07/2023

Ref No: HMTL/AM/MONALISA/FV/2023/08

NOTICE INVITING TENDER



Sub: TENDER FOR HIRING PROFESSIONAL SERVICES OF REGISTERED FLAT VALUATOR FOR ASSESSMENT OF MARKET PRICE.

HMT Limited, Corporate Office Invites Sealed Tenders from Local Reputed and reliable Flat Valuers in "Single Bid System" for Assessment of Market Value as per scope of work enclosed with this NIT.

Interested Parties are requested to obtain a copy of the NIT document from Office, HMT LTD. Corporate Office, HMT Bhavan No.59, Bellary Road, Bengaluru - 560032 Tel: +91 080 23330333 or download the same from www.hmtindia.com.

The NIT document must be completed in all respects as per instructions contained therein before submitting the NIT document to HMT LTD. Incomplete / in accurate documents which do not conform to the NIT requirement or where the questionnaire has not been properly filled shall not be accepted. The NIT should be submitted in a sealed envelope through Speed Post / Registered Post or delivered by hand, super scribing the subject "**Tender For Hiring Professional Services Of Registered Flat Valuator For Assessment of Market Price**" of the flat described in Schedule of Flat, it as to reach the below address well before the stipulated time and date for the purpose of consideration.

The Deputy General Manager (A&AM)
HMT Limited, HMT Bhavan,
59, Bellary Road
Bengaluru-560032.

The queries if any can be sent to HMT Limited through email: am1@hmtlimited.com.

Tenders shall be opened on the stipulated date and time. HMT Ltd. reserves the right to accept or reject any of the offers or all without assigning any reason whatsoever and the same shall not be subject to review by any court(s). The Schedule of submission of tender, opening of bids etc. is as under:



IMPORTANT DATES:

Date of publication	03/07/2023 www.hmtindia.com/tenders
Bid submission start date	03/07/2023from14:00Hrs
Bid submission end date	13/07/2023 upto14:00Hrs
Opening of Tender Document	13/07/2023 at 15:00Hrs
Place of Bid opening	HMT Limited, First Floor Conference HallNo.59,BellaryRoad,Bengaluru- 560032
Tender Box located at	HMT Limited, HMT Bhavan, Ground Floor, No.59,BellaryRoad,Bengaluru- 560032
Bidder may participate at the tender opening venue or depute their Representative to witness Tender Opening.	
Validity: Offered rates should remain firm for a period of 90 days from the date of Opening of the Bids.	

Tender in common single cover along with proof of payment of EMD and Tender Document cost, in the sealed covers duly superscribed with:

Tender Title: Tender for Hiring Professional Services Of Registered Flat Valuator For Assessment of Market Price
NIT Reference No. and Date: HMTL/MONALISA/AM/FV/2023/08 Date: 03.07.2023
Time & Date of Tender Opening: 13/07/2023 at15:00Hrs
Address of the Tenderer:

The covers shall be properly sealed along all joints. Tenders received in envelopes which are not sealed properly or only stapled, incomplete and conditional offers, offers submitted through Fax, Email & Social media, offers received after due date, will not be accepted.

Bids will be opened on the scheduled date and time in the presence of the tenderer's / bidders or their authorized representatives as scheduled tabulated above. HMT Ltd reserves the right to accept or reject any of the offers or all without assigning any reason whatsoever and the same shall not be subject to review by any court(s).

Change in date of opening/Extension of tender shall be intimated/published in HMT's website.

Yours faithfully
For HMT LIMITED,

Deputy General Manager (A&AM)



SECTION1-TENDER SCHEDULE

Sr. No.	Description	Detailed In formation
1	Tender Scope	Tender For Hiring Professional Services of Registered Flat Valuator for Assessment of Market Price of flat described in Schedule of Flat
2	NIT Reference Number	HMTL/AM/MONALISA/FV/2023/08
3	Date of release of tendering document (document can be downloaded from website www.hmtindia.com or https://eprocure.gov.in/epublish)	03/07/2023
4	Last date and time for tender submission	13/07/2023 upto 14:00Hrs
5	Place for tender submission	HMT Limited, HMT Bhavan, Ground Floor, No.59, Bellary Road, Bengaluru-560032
6	Place of tender opening	Conference Hall, I Floor, HMT Bhavan, HMT Limited, No.59, Bellary Road, Bengaluru- 560032
7	Date and time for opening Bid	13/07/2023 at 15:00Hrs
8	Address for communication/Queries/Site visit/further details about tender if any - can be sent through email/call to:	Deputy General Manager (A&AM) HMT Limited, HMT Bhavan, #59, Bellary Road, Bengaluru - 560032. Phone: 23330333 karthikg@hmtlimited.com
9	Tender Document Cost (Non-Refundable)	Rs. 500/- (Rs. Five Hundred only) is waived off for MSME's as per MSME Guidelines.
10	EMD	Rs. 5,000/- (Rs. Five Thousand only) is waived off for MSME's as per MSME Guidelines.
11	A/c Details for Earnest Money Deposit (EMD) & Tender Document Cost to be paid through NEFT / RTGS / other electronic means to HMT Limited, Bengaluru	Current A/cNo.:90020200010001, IFSC Code: UCBA0002016, Bank: UCO Bank, Branch: Ganganagar, Bengaluru
12	Validity of Tender	Bid Proposal must remain valid for 90 days from the bid opening date.

Note:

Photo copy of the proof of payment (for EMD & tender Document Fee) including Reference number / Transaction Reference number should be submitted in Bid Document Envelope.



SECTION 2: SCOPE OF SERVICE

HMT Limited is looking for a reputed and professional registered / Licensed Flat/ Assets Evaluators for assessment of flat situated at Flat bearing No. 78, admeasuring about buildup area of 900 square feet at 7th Floor of the building 'A', Monalisa, New Monalisa Co-operative Housing Society Ltd, at St. John Baptists Road, Bandra (West), Mumbai – 400 050, Maharashtra.

Details of scope covered following requirements to be submitted by evaluator.

1. Government circle rates for flat in terms of Rs./Sqm.
2. The present market value of flat in terms of Rs./Sqm considering locality, surrounding developments, possible uses, Guidance Value of Government, similarly assessed market value, etc.

Note:

1. Reference Documents to be submitted.
2. Site visit/Boundary will be shown by HMT Limited employee.
3. Required Flat documents available with HMT will be provided to successful bidder if required for valuation.

Deliverables: Detailed report containing Guidance Value or Circle rate and Market Values of the above scheduled property.

For Communication/Queries/Site visit/further details about tender/details about schedule property/ if any - can be sent through email/call to the details in provided in the Tender Schedule.



SECTION3: ELIGIBILITY CRITERIA

HMT Limited has set up minimum eligibility criteria for the bidding purposes. All bidders must meet the following criteria before they apply for the bid. The bidders meeting the following eligibility criteria must enclose supporting documents along with the bid:

1. The Registered Office or one of the Branch Offices should be located in Mumbai for at least last one year.
2. They should have at least three years' experience in providing Services to Central / State Government Departments, Private Companies, Public Sector Companies/ Banks, etc.; Relevant document proof to be furnished.
3. The Agency should be registered with the appropriate registration authority and should be in existence for three years before 01/04/2023.
4. The Agency should have a minimum annual Turnover / Billing of Rs.20 Lakhs and above during the preceding 3 years (2019-20, 2020-21 & 2021-22) as per the Audited Accounts. If the statements of Audited Accounts are not readily available, a certificate from C.A. shall be submitted.
5. Copies of Income Tax Returns filed during last 3years to be enclosed.
6. The Agency should be a Registered/Accredited Valuator.
7. GST Registration particulars to be provided.
8. They should be registered with Income Tax authorities. PAN No. to be provided
9. They should have their own operative Bank Account.
10. The agency or any of its partners / directors etc. Should not have been blacklisted /debarred by any of the government agencies or departments or should not have been found to be guilty of moral turpitude or convicted of any economic offense or with violation of any labor laws etc. by any court or any authority appointed to enforce any labor laws or regulations.



SECTION4: GENERAL TERMS AND CONDITIONS

1. The Tender shall be submitted in full enclosing the prescribed formats / documents only.
2. All the pages of the bid shall be signed with a seal and submitted, otherwise it will be treated as in complete bid and the same will be rejected.
3. However, the company reserves the right to accept or reject any or all the tenders without assigning any reason.
4. Date, Time, Place and Address for opening of Price Bid will be as detailed above.
5. Tender documents if downloaded, the bid must be accompanied by the Tender documents cost in the form of DD drawn in favour of HMT Limited or Remittance details otherwise bid will be rejected.
6. Rate shall be written legibly in words and figures. In case of discrepancy noted between figures and words, the rate written in words will be used for final consideration.
7. There shall not be corrections or over writings, if any such correction or over writings, the same shall be self attested by the tenderer.
8. HMT Limited does not bind itself to accept the lowest or any tender and have the discretion to accept or reject the offers wholly or any part.
9. Tenderers shall enclose the copies of relevant certificates/Registration certificate /License / credentials / work orders /experience certificates etc.
10. All disputes are restricted to Bengaluru jurisdiction only.
11. Evaluation of offers by HMT is final.
12. The Total value of the Package with scope as covered will be considered for evaluating the L1bidder.
13. The validity of the rates quoted shall hold good for 90 days from the date of opening of tender.
14. The tenderer shall comply with all statutory obligations like ESI, PF, Payment of Minimum Wages Act, Bonus, Labor License, liability Insurance on men and material, Tools and Plants, Machineries, and equipment's etc., at their cost and risk. HMT shall be in no way liable for such risks.
15. Multiple offers from sister concern or related concern having common ownership / links with each other is strictly not allowed. In that case their offers shall be rejected straightaway.
16. In the event of any liability arising under any law in force from time to time or any claim arising for any reasons involving staff due to accident or any other account, such liability shall be borne by the Service Provider and HMT shall in no way be responsible or liable for the same.
17. Any person who has filed any case or raised any litigation against the Company which is pending before any court is not eligible to apply for the Tender.



18. The EMD amount deposited by the successful tenderer will be forfeited if they fail to abide by the terms and conditions of these Tender Documents or fail to take-up the Work from the date of issue of Work Order or fail to render services as per the Agreement signed or at any time repudiates the Contract.
19. The EMD amount of unsuccessful bidder shall be refunded without interest after finalization of contract.
20. If the Service Provider after the placement of Order fails to abide by the Terms and Conditions of these Tender Documents or fail to supply the Delivery Schedule given or at any time repudiates the Contract, HMT Limited will have the right to forfeit the EMD deposited by the Service Provider.
21. The Bidder should be located in Bengaluru, indicate clear communication modes such as Telephone, Fax, E-mail etc.
22. Part / Incomplete Bids are liable to be rejected. Hypothetical and / or conditional Bid will not be entertained.
23. PREFERENCETOSMEs

HMT reserves the right to provide preference to MSE Industries in terms of "Public Procurement Policy for Micro and small Enterprises (SMEs) Order2012". Purchase preference for these SMEs will operate as follows:

This Public Procurement policy shall apply to Micro and Small Enterprises registered with District Industries Centers or Khadi and village industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or UDYAM or any other body specified by Ministry of Micro, Small and Medium Enterprises.

- a. If the L-1 Agency is MSE vendor, then the order will be awarded to this agency only.
- b. If L-1 Agency is not a MSE vendor, if the quote of the lowest amongst MSE vendors is within price band of L-1+15%, then, considering spirit of policy for enhancing Government procurement from MSE, such MSE vendor will be awarded the contract provided he is ready to match the L-1Price.
- c. Detailed specifications described in scope of work / service is mandatory requirement and will not be relaxed for any reason.
- d. Above preference shall be applicable to only those vendors, whose SSI/NSIC/MSME certificates contain the item(s) as listed in this tender.



SECTION 5: VENDOR REGISTRATION FORMAT

SL. NO.	PARTICULARS	DETAILS	
1.a)	Name and Address of the Service Provider		
b)	Whether Individual or Partnership Firm (Enclose Partnership Deed as Applicable)		
c)	Telephone/Mobile No.		
d)	Fax No.		
e)	E-mail ID		
f)	Website Address		
g)	Company profile (please enclose)		
h)	The Average Annual Turnover of the Company for the past three years. Audited Copies of Balance Sheet with profit and loss account duly signed for the last three years. (Minimum Eligibility: Rs.20Lakhs)	Year	Turn over in Rs.Lakhs
		2019-20	
		2020-21	
		2021-22	
i)	Bankers details: Bank Name: Branch: IFSC Code: A/c Number:		
j)	Pan Card Details (Photocopy to be attached)		
k)	Copies of Income Tax Returns filed during last 3 years to be enclosed	Enclosed /Not Enclosed (Please tick)	
2.	Quality system implemented –ISO9000/QS2000 etc.		
3.	Name, Address & Tel No. of the Owner/Proprietor/ MD		
4.	Central Excise Range/Division to which the Unit belongs		
5.	GST Registration (copy to be enclosed)		
6.	Registration No. (SSI etc.)		
7.	Manpower / Organization Structure		
8.	Details of your major customers		



11.	Are you Providing service to any other Units of HMT and if so, give details of the Units	
12.	Total No. of years of Experience Minimum of Three Years (Enclose documentary proof of valid Registration certificate & previous work Order copies may be attached)	
13	Major Client list Central PSU's, listed companies, Govt. Departments, Corporate Sectors etc. (Three work Order copies from such clients should be enclosed)	
14	One Major Client handled by you of any Central PSU's, listed companies, Govt. Departments, Corporate Sectors on the Performance Report of the Agency should be enclosed	
15	Details of qualified and experienced personnel (to be Attached)	

16.	Tender Document Cost Payment Details	NEFTPaymentDetails: OR DDNo.: _____ Date: _____ _____ NameoftheBank: _____ _____
17	EMDDetails	NEFTPaymentDetails: OR DDNo.: _____ Date: _____ _____ NameoftheBank: _____ _____



SECTION6: BANK MANDATE FORM

Electronic clearing service (credit clearing) / Real Time Gross Settlement (RTGS) facility for receiving payments.

DETAILOFACTHOLDER:

Name of the Account holder	
Complete Contact Address	
Telephone Number /Fax/ email	

BANK ACCOUNT DETAILS:

Bank name	
Branch name with Complete Address	
Telephone Number and email	
Whether the branch is computerized	
Whether the branch is RTGS enabled, if yes, then what is the branch's IFSC code	IFSCCODE:
Is the branch also NEFT enabled	
Type of bank account (SB/Current/Cash credit)	
Complete bank account number (latest MICR code of bank)	A/CNO.
Attested photocopy of the Pan card	

We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of in complete or incorrect information, we would not hold the user institution responsible. We have read the option invitation letter and agree to discharge responsibility expected of us as a participant under the Scheme.

For.....

Authorized Signatories

Certified that the particulars furnished above are correct as per our records.
(Bank seal with signature)



SECTION 7: PRICE BID

Name of the Service: Tender for Hiring Professional Services of Registered Flat Valuator for Assessment of Market Price

SI No.	Schedule of Property	Total Flat Extent (Approx)	Status of the flat
1	Flat bearing No. 78, admeasuring about buildup area of 900 square feet at 7th Floor of the building 'A', Monalisa, New Monalisa Co-operative Housing Society Ltd, at St. John Baptists Road, Bandra (West), Mumbai – 400 050, Maharashtra	900 square feet	Freehold

Deliverables: Detailed report containing Guidance Value or Circle rate and Market Values of the above scheduled property.

SI No.	Description	Professional fee in Rs.	GST	Total Amount in Rs.
1	Professional Service Charges to evaluate Market Value of above scheduled Flat.			
Total Amount in Words:		Rs.....Only		

Signature of the Tenderer

Name:

(With Address, Contact Details & Official Stamp of the firm)

Date:
Place: