



HMT LIMITED

Regd. Office: HMT Bhavan,
No.59, Bellary Road,
BENGALURU – 560032

CIRCULAR No. 01/23 DATED 26th APRIL, 2023

Sub: Submission of 'Joint Option Form' under Para 11(3) and Para 11(4) of EPS,1995 for Higher Pension in online at EPFO portal in accordance with EPFO Instructions dated 20.02.2023

Ref: HMT Circular No. 03/22 dated 23.02.2023 & Circular No. 05/22 dated 24.03.2023.

1. Reference is invited to the EPFO Instructions/HMT circulars referred above regarding apply/submission of Joint Option Form under EPS 1995 by eligible employees on rolls/ex-employees in Online mode at EPFO portal i.e. <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>
2. As per instructions vide earlier Circular No.03 dated 23.02.2023, the following documents needs to be uploaded to enable employer to validate the online Joint Option Form:
 - a) **Ex-employees retired prior to 01.09.2014 :**
 - i) The Certificate in Lieu of Para 26(6) of the EPF Scheme
 - ii) Duly signed copy of Joint Option including declaration by the employee & undertaking by the employer.
 - iii) Proof of Joint option exercised prior to 01.09.2014 and rejection letter issued by EPFO Authorities.
 - b) **Ex-employees retired after 01.09.2014 and Serving/on roll employees:**
 - i) The Certificate in Lieu of Para 26(6) of the EPF Scheme
 - ii) Duly signed copy of Joint Option including declaration by the employee & undertaking by the employer.
 - iii) Documentary Proof such as Annual PF Statement provided by concerned PF Trust in case of serving employees.
3. All eligible employees/ex-employees who have not yet done the online submission are required to submit online joint option at EPFO portal **on or before 30.04.2023**, to enable the employer to validate before 03.05.2023 (Last date for receipt of online application through the employer as per EPFO Circular i.e. 03.05.2023).
4. All Units / Offices / HMT PF Trusts may note the above for Uniform compliance and disseminate the same among Employees on rolls / Ex-Employees.

Further, it may be noted that, submission of online joint option & validation by Employer does not confer any right on any member for enhanced pension, since the authority to sanction/disburse/revise the pension under EPS 95 is Employees' Provident Fund Organization.

(M.R.V.Raja)

General Manager (O&M) &
I/c. Corporate HR

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