



एच एम टी लिमिटेड

(भारत सरकार का उपक्रम)
पुरक व्यापार विभाग
पिंजौर, हरियाणा - 134101
फोन /फैक्स : 91-1733-264049
ई-मेल : Estate@hmtlimited.com
वेब साईट : www.hmtindia.com



HMT LIMITED
(A Govt. of India Undertaking)
Auxiliary Business Division
Pinjore Haryana - 134101
Phone / Fax : 91-1733-264049
E-mail: Estate@hmtlimited.com
Website : www.hmtindia.com

Tender Enquiry No. : HMT/ABDP/EST/TENDER/2022-23/01

Dated: 27.05.2022

TENDER NOTICE

Sealed tenders are invited on behalf of HMT Limited, Pinjore in two bid systems for licensing of the following shop "as is where is basis" in the HMT Shopping Centre, Pinjore for a period of five years, as per details given below.

Name of work: - Licensing of Shops No. 23 in HMT Shopping Complex, Pinjore

S. No.	Shop No.	Floor Area (Sq. ft.)	EMD (Rs.)	Total Security Deposit (Rs.)
1.	Shop No. 23	215.00	5,000.00	Six Month Rent quoted by the Tenderer

Last date of sale of tender : 15.06.2022 up to 15.00 Hrs.
Last date of submission : 16.06.2022 up to 12.30 hrs.
Opening of Tender : 16.06.2022 at 14.00 Hrs.

1. Purchase of Tender Document

- 1.1 The Tender Documents can be purchased from Estate Office located in AD-53, HMT Township, Pinjore during working hours at the cost of Rs. 590/- (Rupees Five Hundred Ninety Only) (Non Refundable) on or before due date and time.
- 1.2 Tender documents are also available on web site www.eprocurement.gov.in. In case tender is down loaded from web, the cost may be remitted along with tender documents.

2. Earnest Money

- 2.1 Earnest money of Rs. 5,000.00 (Rupees Five Thousand only) in the form of Bank Draft in the favour of HMT Limited, Pinjore payable at Pinjore/ Chandigarh must accompany with tender documents.
- 2.2 The Earnest Money would be returned to the unsuccessful tenderers after the Shop is allotted to the Successful Tenderer.
- 2.3 In case of Successful Tenderer, the earnest money shall be adjusted against Security Deposit.
- 2.4 Tender without Earnest Money will be rejected.

3. Submission of Tender

Tender shall be submitted in two envelopes:

- 3.1 First envelope (Part-I) subscribed, as "**Technical Bid**" shall contain.
 - (i) Technical Bid Performa duly filled in and signed by the Contractor.
 - (ii) Earnest Money in the form of Bank draft favouring HMT Limited Pinjore payable at Pinjore/Chandigarh.
 - (iii) Eligibility Documents.
 - (iv) In case the tender documents are downloaded from website please attach DD/Bankers Pay Order in favour of HMT Limited Pinjore payable at Pinjore/Chandigarh OR pay the tender cost through any digital mode.

P.T.O.

- 3.2 **Second envelop (Part-II)** subscribed as **“Commercial Bid”** shall contain Commercial Bid Performa duly filled in and signed by the Contractor.
- 3.3 The envelopes of Technical Bid and Commercial Bid should be properly sealed along all joints with wax / tape duly filled in separate envelopes super scribing the Tender Enquiry No., Name of Work and Due Date of opening of the tender along with tenderer address on the left hand bottom of the envelope.
- 3.4 Both the envelopes of **“Technical Bid”** and **“Commercial Bid”** should be then put in a separate sealed envelope super scribed with the Tender Enquiry No., Name of Work and Due Date of opening of the tender along with tenderer address on the left hand bottom of the envelope.
- 3.5 Tenders received in envelopes not properly sealed along all joints will be rejected straightway. Also Tenders received with the Commercial Bid not sealed in separate envelopes will also be rejected.
- 3.6 The offer must reach on or before the due date and time,
- 3.7 Tender may please be dropped in the TENDER BOX placed at ABD Office (Old Tractor Spare Parts Building) Reception Area HMT Limited, Pinjore. Alternatively offers can also be sent by Registered Post/Courier Service on the following address:-

**AUXILIARY BUSINESS DIVISION
HMT LIMITED
PINJORE – 134101
DISTT. PANCHKULA (HARYANA)**

4. Opening of Tender

- 4.1 The tender will be opened on due date and time in the Estate Office in the presence of the tenderers who wish to be present.
- 4.2 In case the due date is declared Holiday due to any reason next working day shall be the due date.
- 4.3 Tender not properly sealed and only stapled covers will not be accepted.
- 4.4 Tender received after due date and time shall not be accepted.
- 4.5 Incomplete, conditional and telegraphic tenders shall be out rightly rejected.

5. Validity of Offer

The tender submitted shall remain valid for acceptance for a period of Six months from the last date specified for receipt of tender.

6. Time Period.

The time period for agreement will be initially for 11 months and may be extended for further a period of 11 months & so on term to term basis subject to satisfactory services, conduct & behaviour.

7. In case of any query/clarification required by the tenderer before quoting, he can contact Deputy General Manager (Estate), HMT Limited, Pinjore on Phone No. **01733-298049** or mail **pnjr-estate@hmtlimited.com.**

HMT Limited reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

**For HMT Limited
Authorized Signatory**

**(A.K. Bhatia)
Deputy General Manager (Estate)**



HMT LIMITED

AUXILIARY BUSINESS DIVISION

PINJORE-134101

DISTT. PANCHKULA (HARYANA)

TENDER ENQUIRY NO.: HMT/ABDP/EST/TENDER/2022-23/01

PART - I

“TECHNICAL BID”

LICENSING OF SHOP NO. 23

IN

HMT SHOPPING COMPLEX, PINJORE

EMD TO BE ENCLOSED WITH TECHNICAL BID



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PART-I

'TECHNICAL BID'

TENDER ENQUIRY No.: HMT/ABDP/EST/TENDER/2022-23/01

NAME OF WORK: LICENSING OF SHOP No. 23 IN HMT SHOPPING COMPLEX, PINJORE

PHOTO AFFIXED

1	Name and Address of the Contractor/ Firm (in block letters)	
2	Address for Communication	
3	Telephone No.	
4	Mobile No.	
5	E-mail ID	
6	PAN NO. (copy to be enclosed)	
7	GST No. (if any) (Copy to be enclosed)	
8	DETAIL of Business	

9	Nature of Firm	
a)	Proprietorship or Partnership	
b)	Name of Prop./Partners/ Directors with address	
c)	%age of Ownership	
10	EMD details	
a)	DD No. & Date	
b)	Drawn on	
c)	Payable at	
d)	Name of the Bank	
e)	Value in Rs.	

I/We declare that we have read and understood the terms and conditions of the tender and after being satisfied with the information provided, we submit this bid without suppression of any materials facts and have provided true and correct information and we further understood that if any information provided by us is found to be false, our tender is liable to be rejected and EMD forfeited.

This is also to certify that the particulars furnished by me/us are correct and binding on me/us.

NOTE: PLEASE ENCLOSE COPY OF DOCUMENTS AND EXTRA SHEET WHEREVER APPLICABLE.

PLACE: _____

**SIGNATURE OF PARTY/AUTHORIZED PERSON
WITH DATE AND SEAL**

DATE: _____



HMT LIMITED

AUXILIARY BUSINESS DIVISION

PINJORE-134101

DISTT. PANCHKULA (HARYANA)

TENDER ENQUIRY NO.: HMT/ABDP/EST/TENDER/2022-23/01

PART - II

“COMMERCIAL BID”

LICENSING OF SHOP NO. 23

IN

HMT SHOPPING COMPLEX, PINJORE

EMD TO BE ENCLOSED WITH TECHNICAL BID



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PART- II

'COMMERCIAL BID'

TENDER ENQUIRY No.: HMT/ABDP/EST/TENDER/2022-23/01

NAME OF WORK: LICENSING OF SHOP NO. 23 IN HMT SHOPPING COMPLEX, PINJORE

1	Name and Address of the Individual/ Firm (in block letters)	
2	Address for Communication	
3	Mobile No.	
4	AADHAR NO. (copy to be enclosed)	
5	PAN NO. (copy to be enclosed)	
6	GST No. (Copy to be enclosed)	
7	DETAIL OF BUSINESS	

License Fee:

S. No.	Parameter	Amount in Figures	Amount in Words (Rs.)
1.	License fee per month excluding GST		

NOTE: -

1. The Rate will be valid for five years with 10% escalation after 11 Months.
2. GST will be applicable as per the prevailing rate.
3. Initially Agreement will be for a period of Eleven Months and will be renewed after every Eleven Months subject of satisfaction dealing, conduct & behavior with the neighbors, customers, Company's Officials etc.

I, undertake that all information/documents furnished/submitted by me are true and that in case it is found to be incorrect in future, the same would entitle the Company to reject the License/Offer/Bid forthwith or terminate the Licensee.

Signature of the Tenderer/ Bidder with full Address

TERMS AND CONDITIONS OF LICENSING OF COMPANY'S SHOPS

1. The License Agreement would be initially for 11 Months, which can be further extended for Eleven Months and so on each on term to term basis subject, to satisfactory services, conduct and behavior.
2. The successful tenderer will have to deposit six month rent including earnest money of Rs. 5,000.00 already deposited with the tender with the Company as security. The same would be refunded after the termination of agreement and after adjusting dues if any. The deposit will not carry any interest whatsoever.
3. The Electricity charges would be as per the reading/actual consumption at the prevailing commercial rates of U.H.B.V.N.
4. The payment of all Taxes, Levy by the Government/ Statuary Body including GST as applicable from time to time shall be the responsibility of the Licensee.
5. The agreement shall stand automatically terminated on the expiry of License/Agreement unless extended. In the event of termination of contract the Licensee shall hand-over the vacant possession of the scheduled property in good condition to Estate Officer, HMT Limited, Pinjore. Any damaged, loss or deformation caused to the scheduled property shall be made good by the licensee or in case of failure to do so the amount based on prevailing cost of repair/replacement of such damaged, loss or deformation including administrative charges would be recovered from the Licensee in default. However the Furniture, Fixture equipments etc. installed by the Licensee may be removed by the Licensee itself as its own cost with in 24 hrs. of the expiry/termination of License; failing which the Company will have absolute power to take the possession of the scheduled property and the Licensee will loose its right/claim on its left out items.
6. Upkeep, maintenance and cleanliness of the Shop and surrounded areas shall be responsibility of the Licensee.
7. The Licensee shall not make any structure/alteration of any type, temporary or permanent, without prior written approval of Estate Officer.
8. The Company under no circumstances shall be liable for any or every kind of damage/loss to the scheduled building/business of the Licensee or for any accident or injury occurred arising there.
9. Any alteration or interior decoration, if required, shall be undertaken by the Licensee after obtaining proper approval of the Estate Officer, HMT Limited, Pinjore and the same would become the property of HMT Limited on termination of the License.

10. The Licensee shall obtain all the necessary Govt. permission required for running of the business in said Shop at its own cost.
11. The Licensee shall take at its own cost necessary fire and other types of insurance required during occupation in their own interest.
12. The shop will be allotted “**as is where is basis**”. Maintenance of shop will be the sole responsibility of the Licensee.
13. For proper implementation of the terms and conditions of the agreement, the Licensee shall be fully responsible to the Company’s authorized representative for the purpose and the authorized officials of the Company shall at all reasonable hours would be allowed to inspect the premises to ascertain bonafied use and state of repairs and maintenance of building etc.
14. The Licensee shall have neither interest in the scheduled property on expiry of its License nor shall deemed to have exclusive possession thereof, which shall remain vested with HMT Limited.
15. The Licensee shall not assign its interest subject matter of the License either partially or fully or allow any one else to run/operate the same nor shall sublet the premises fully or partially.
16. The Estate Officer has the power to modify, amend or change any term & condition of the Agreement.
17. HMT Limited reserves the right to terminate the Licensee at any time with three (3) months notice to the Licensee without assigning any reason.
18. HMT Limited reserves the right to accept or reject any or all the tenders partially or fully without assigning any reason thereof. The decision of Unit Chief, HMT Limited in this regard shall be final and the HMT Limited shall not be bound to assign or disclose any reasons for its decisions.
19. **Jurisdiction:** - Any dispute arising out of this account shall be subject to exclusive jurisdiction of Estate Officer, HMT Limited, Pinjore.

Signature of the Tenderer/ Bidder with full Address

**(A.K. Bhatia)
DGM (Estate)**