



**HMT MACHINE TOOLS LIMITED, PINJORE**  
(A Wholly owned Subsidiary of HMT Limited)  
(A Govt. of India Undertaking)  
**REQUIREMENT OF FRESHERS ON CONTRACT BASIS**

Dated: 24.05.2017

HMT Machine Tools Limited, Pinjore, a Govt. of India Public Sector Undertaking & a pioneer in Machine Tools Manufacturing Industry, requires freshers for a period upto 31.3.2018 on Contract Basis as per following:

\*\* If the remuneration indicated is less than the amount as per the Minimum Wages Act in such cases payment of minimum wages act will be followed.

1. Design

S. No.	Post	Qualification	Eligible age	** Remuneration per month	No. of Post
1	Executive Technical - 'B' or 'A'	BE / B.Tech (Mech)	22 Yrs to 30 Yrs	Rs. 11000/- & Rs. 12000/-	01 Nos. (One)
Job Responsibilities		For Executive Technical 'B' fresh degree holders without apprentice training and for Executive Technical 'A' should have undergone apprentice training. He shall be responsible for engineering estimation, time study, corporate planning.			

2. IT

S. No.	Post	Qualification	Eligible age	** Remuneration per month	No. of Post
2	Executive Technical - 'B' or 'A'	BE / B.Tech (Comp Science)	22 Yrs to 30 Yrs	Rs. 11000/- & Rs. 12000/-	01 Nos. (One)
Job Responsibilities		For Executive Technical 'B' fresh degree holders without apprentice training and for Executive Technical 'A' should have undergone apprentice training. Shall be responsible for Hardware Maintenance, System Software development & Maintenance			

3. PPO

S. No.	Post	Qualification	Eligible age	** Remuneration per month	No. of Post
3	Sr Associate - 'A' or 'B'	Diploma in Mech Engg	19 Yrs to 30 Yrs	Rs. 8000/- & Rs. 9000/-	01 Nos. (One)
Job Responsibilities		For Sr Associate 'A' fresh diploma holders are eligible and for Sr Associate 'B' should have undergone apprentice training. Shall be responsible for Production Planning, Implementation & monitoring activities, MIS reports etc. Working knowledge of MS-Office.			

#### 4. Customer Services

S. No.	Post	Qualification	Eligible age	** Remuneration per month	No. of Post
4	Sr Associate 'A' or 'B'	Diploma in (Mechanical)	19 Yrs to 30 Yrs	Rs. 8000/- & Rs. 9000/-	02 Nos. (Two)
Job Responsibilities		For Sr Associate 'A' fresh diploma holders are eligible and for Sr Associate 'B' should have undergone apprentice training. For attending Customers Coomplaints, Commissioning & Interfacing of Machines.			

#### 5. Design

S. No.	Post	Qualification	Eligible age	** Remuneration per month	No. of Post
5	Sr Associate 'A' or 'B'	Diploma in (Mechanical)	19 Yrs to 30 Yrs	Rs. 8000/- & Rs. 9000/-	01 Nos. (One)
Job Responsibilities		For Sr Assosiate 'A' fresh diploma holders are eligible and for Sr Associate 'B' should have undergone apprentice training. He shall be responsible for engineering / Planning job, time study.			

#### 6. Customer Services

S. No.	Post	Qualification	Eligible age	** Remuneration per month	No. of Post
6	Sr Associate 'A' or 'B'	Diploma in (Electronics)	19 Yrs to 30 Yrs	Rs. 8000/- & Rs. 9000/-	01 Nos. (One)
Job Responsibilities		For Sr Assosiate 'A' fresh diploma holders are eligible and for Sr Associate 'B' should have undergone apprentice training. Responsible for PDI & Internal Inspection of CNC Machines.			

#### 7. DPC / System

S. No.	Post	Qualification	Eligible age	** Remuneration per month	No. of Post
7	Executive	MCA	22 Yrs to 30 Yrs	Rs. 10000/-	02 Nos. (Two)
Job Responsibilities		Working experience in data processing area of Oracle 9.2 database on Unix system. Detailed knowledge of Oracle database admin & Design, SQL, PL/SQL, SQL Plus, PRO C, UNIX Shell scripting, Oracle forms & Reports development.			

#### 8. Inspection & QA / painting / Packing / Metallurgy

S. No.	Post	Qualification	Eligible age	** Remuneration per month	No. of Post
8	Jr Associate	Graduation (Any Stream)	22 Yrs to 30 Yrs	Rs. 6500/-	01 Nos. (One)
Job Responsibilities		Working Knowledge of MS Office, Accounting Software viz. Tally etc. To look after ISO 9001:2008, Pollution Control Work, Computers application of Inspection Department.			

9. CNC Assembly & GPM Assembly.

S.No.	Post	Qualification	Eligible age	** Remuneration per month	No. of Post
9	Jr. Associate	ITI / NAC (With Vocational Training) Fitter Trade.	18 Yrs to 30 Yrs.	Consolidated Rs. 5600/- Per Month	04 Nos. (Four)
Job Responsibilities		He shall be responsible for Scraping & Assembly. They will have to produce minimum of 5 standard hours per day.			

10. Civil Engg. / Estate / Water Supply

S.No.	Post	Qualification	Eligible age	** Remuneration per month	No. of Post
10	Jr Associate	ITI / NAC (With Vocational Training) In Plumber / Carpenter / MasonTrade	18 Yrs to 30 Yrs.	Consolidated Rs. 5600/- Per Month	03 Nos. (Three)
Job Responsibilities		He shall be responsible for Colony Maintenance, Water Supply and other Civil related works in Factory and Colony.			

11. Power Distribution & Generation / Colony Maintenance

S.No.	Post	Qualification	Eligible age	** Remuneration per month	No. of Post
11	Jr Associate	ITI / NAC (With Vocational Training) Electrician Trade.	18 Yrs to 30 Yrs.	Consolidated Rs. 5600/- Per Month	03 Nos. (Three)
Job Responsibilities		He shall be responsible for Electrical Maintenance / Power Generation / Distribution in Factory and Colony.			

12. PPC

S.No.	Post	Qualification	Eligible age	** Remuneration per month	No. of Post
12	Jr. Associate	ITI / NAC (With Vocational Training) Machinist / Turner / Fitter.	18 Yrs to 30 Yrs.	Consolidated Rs. 5600/- Per Month	04 Nos. (Four)
Job Responsibilities		He shall be responsible for material & technical know-how regarding machining operation.			

**NOTE:**

Last date for receiving the application is 10/06/2017 at DGM (HRM), HMT Machine Tools Limited, Pinjore. Candidate(s) who fulfil the above conditions, may appear before Selection Committee on 12.06.2017 at 2 PM in the office of General Technical Manager(MTP), HMT Machine Tools Limited, Pinjore. He/They should bring the original testimonials such as educational certificates, date of birth certificate, service certificate etc. alongwith its photocopies & one passport size photograph. Candidate(s) should reach the HRM Department of HMT Machine Tools Limited, Pinjore by 10 AM on 12.06.2017 for verification of his/their documents. For details please visit our website [www.hmtindia.com](http://www.hmtindia.com).

(Prem Chand)  
HRD Officer

## **GENERAL CONDITIONS**

1. The minimum age should be 18 years for ITI, 19 years for Diploma & 22 years for Graduates and maximum age should not be more than 30 years on the date of application. However, relaxation to be given for SC / ST / OBC candidates as per Government Rules and Presidential Directives on Reservation.
2. The Insurance for accident or any other casualty within the factory premises will be covered by Contract Employee.
3. They will be entitled to 7 days casual leave and 7 days sick leave on pro rata basis per year. If the leave exceeds the above, consolidated payment will be made on pro rata rate of attendance.
4. No other allowances or monetary benefits applicable to the permanent employees shall be payable to the contractual appointee.
5. The employees engaged on contract basis are entitled for usual train/bus fare applicable on par with other regular employees of equal status for official travel with due sanction by the competent authority/controlling officer.
6. Contractual Employee will follow the general rules and regulations of the organization discipline & good behaviour during their contract period.
7. Ordinarily, Contractual Employees engaged on contract basis will not be deputed to other units. However, in exigencies the Company reserves the right to depute to any other units in line with the deputation policy of the Company.
8. They will be issued a certificate on successful completion of their assignment.
9. Contractual engagement of a person shall not be construed to be permanent employment and such appointees shall not be entitled to any preferential treatment equivalent to a permanent employee or entitled to regular employment in that or any other service in the Company.
10. Those who are selected for contractual engagement shall undergo medical check-up and produce a Medical Fitness Certificate issued by a qualified Registered Medical Practitioner before joining the Company. Those found medically unfit will not be engaged and the offer letter stands withdrawn in such cases.
11. Contractual Employee will be paid consolidated remuneration as per company policy. Applicable Statutory levies if, any will be deducted at source.
12. Contractual Employee will not be entitled to any other benefit, facilities, perquisites etc., applicable to regular employees of the Company.

13. The contract can be terminated by giving a notice of one month from either side.
14. No Notice of pay or retrenchment compensation will be payable to any contract engagement.
15. The contract will be valid for a period upto 31-3-2018 and the same can be extended or terminated based on the performance of the individual. The contractual engagement is being made for a specific period, Contractual Employees will neither have any right nor lien on the job held by them. Also Contractual Employee will not claim regular employment.
16. Contractual Employees will not disclose directly or indirectly any official document or a part thereof or part with any information which comes into his/her possession or knowledge in connection with his/her assignment to any other person except to the authorised officials/executives of the Company.
17. Contractual Employees will be under contractual obligation with the company and are not permitted to share any details like drawings, technical or any official materials etc. to our competitors or any other person and should work as Contractual Employee. Any violation would be viewed seriously.
18. Any other matter relating to the terms & conditions of the contract not specified herein shall be decided at the discretion of the Management from time to time which will form part of terms of appointment

-----

Paste recent  
passport size  
photograph

## HMT MACHINE TOOLS LIMITED PINJORE

**APPLICATION FOR THE POST OF:** \_\_\_\_\_

1	Name Mr. / Ms.																			
2	S/o, D/O, W/o																			
3	Address for Communication (with Pin Code)																			
	Telephone No. with std. code																			
	Mobile No.																			
	E.Mail ids.																			
4a	Marital Status	Married			Unmarried					4b	Sex	M	F							
5	Date of Birth	D	D	M	M	Y	Y	Y	Y	Age			Years	Months						
6	Caste/Category	SC	ST	OBC	GEN	PH	ESM	Tick appropriate column)												
7	Qualification Details																			
	Examination Passed		Month/Year of Passing			University / Institution			Division		Aggregate % Marks obtained			Specialization						
8	Experience Details																			
	Organization & Address		Designation			Nature of Duties			Period					Pay & Pay Scale						
									From		To		Duration							

Certified that the information as furnished above are true to the best of my knowledge and belief. If at a later date the information furnished above are found to be false or inaccurate, the Management is free to take appropriate action as per the extant rules.

Signature of the Candidate

Place: \_\_\_\_\_

Date: \_\_\_\_\_